

JONZA Round 2 Application Form

Form Preview

About the grant

Instructions for Applicants

Before completing this application form, you should have read the program guidelines.

Incomplete applications and/or applications received after the closing date will not be considered.

Application Number

This field is read only.

Program Details

This grant is designed to build capacity and capability within regional JOs to support the delivery of net zero outcomes for their member councils. This grant, delivered by the NSW Government, will do this by funding a staff member who is employed by the JO and is dedicated to progressing the JO and member councils toward net zero. This employee will also act as a link to other NSW Government support mechanisms.

The aim of this program is to build on the capability within JOs to assist councils and regions in developing net zero outcomes and to assist JOs and their member councils to build internal capability.

This grant program will:

- provide an opportunity for JOs to progress or establish a net zero pathway plan for their member councils;
- increase the capacity of JOs to identify and implement projects that directly reduce emissions for councils, or progress the region's net zero trajectory;
- strengthen collaboration between State and local governments to improve the delivery of net zero outcomes in line with community expectations;
- Build on the outcomes from the pilot JONZA round in 2023-24

Please ensure you have read the grant guidelines before completing an application.

Grant Program Name

This field is read only.

The program this submission is in.

Terms and Conditions

* indicates a required field

Definitions

In these Terms and Conditions, a reference to:

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Applicant means the User making an Application through the Site.

Application means an application for a NSW Government grant submitted through the Site.

Group means the State of New South Wales acting through the Energy, Climate Change and Sustainability (ECCS) Group within the NSW Department of Climate Change, Energy, the Environment and Water.

Material means the Site and all of the information and material (including all data, documents, pages, images, text, graphics, logos, audio and software) made available on the Site.

Group Representatives means employees, agents and officers of the Group.

Site or **OneGMS** means the NSW Government Grant Management System administered by the Group, which is accessible and available at <https://manage.smartygrants.com.au>, as amended from time to time.

User, You or Your means the person using or accessing the Site and includes an individual, partnership, or any body or person whether incorporated or not.

JO refers to Joint Organisation or Regional Organisations of Councils (ROCs)

Overview

The Site is owned and administered by the State of New South Wales acting through the Energy Climate Change and Sustainability Group within the NSW Department of Climate Change, Energy, the Environment and Water.

The Site enables the User to submit and manage applications for NSW Government ECCS grants. The Group uses the Site to collect and store information in relation to the administration of grants. The Site is built using the SmartyGrants platform.

By accessing or using the Site, You agree to be bound by these terms and conditions and any applicable instructions, processes, procedures and recommendations as advised on the Site.

Use of the Site

In accessing or using the Site, You agree:

- not to register with the Site or sign up to receive information for anyone other than yourself and, if You are registering on behalf of an organisation, as an authorised representative of the organisation;
- not to impersonate any person or entity or falsely misrepresent yourself;
- not to abuse, harm, interfere with, or disrupt the Site - for example, by accessing or using it in fraudulent or deceptive ways, introducing malware, or spamming, hacking, or bypassing the Site's systems or protective measures; and
- not to export, extract or otherwise scrape Material from the Site.

Use of Information

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Information provided by You in an Application, including information regarding any auspice, partner organisations or consortium (“partners”) will be collected and utilised by the Group and Group Representatives to:

- determine the Applicant’s eligibility for funding and the merit of the Applicant’s Application;
- consider the Applicant’s suitability to receive funding by conducting fraud, corruption, and risk prevention checks;
- provide the relevant grant and any related services to the Applicant following a successful Application;
- contact the Applicant or the Applicant’s nominated representatives in relation to other relevant programs or opportunities from the NSW Government (unless the Applicant opts out at any time);
- administer any incidental functions of the Group; and
- comply with any statutory obligations.

Information provided may be disclosed to parties external to the Group including, but not limited to:

- the Group’s subcontractors and consultants;
- members of the Technical Review Panel and/or Assessment Panel;
- the Net Zero Emissions and Clean Economy Board;
- the Minister or Minister’s Office;
- the NSW Department Climate Change, Energy, the Environment and Water;
- the NSW Ombudsman and Audit Office of NSW;
- the NSW Department of Premier and Cabinet;
- the NSW Department of Customer Service;
- other NSW Government agencies for the purpose of considering the User’s suitability; and
- external advisors including probity, technical, financial, or legal advisors any agency or body of the NSW Government, or any other organisation or individual considered by the Group to have a need or an entitlement to know that information (including any federal, state or territory agency or body), where that need or entitlement to know that information or required by law to be disclosed, to those parties.

The Group will use reasonable endeavours to ensure that any information received in or in respect of the Applicant’s Application which is clearly marked ‘Commercial-in-confidence’ or ‘Confidential’ is treated as confidential however, such documents will remain subject to the *Government Information (Public Access) Act 2009* (NSW) (GIPA Act); and in some circumstances the Group may release information contained in an Application and other relevant information in relation to the Application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Publication of information

If an Application is successful, the relevant details of the grant will be made public, including details such as the names of the grant recipients and any partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded. The Group may also publish aggregated and non-identifiable data from the Applications received.

Retention of information

We will retain the information provided for a period that is appropriate for the purpose for which it was provided. The information will be archived and disposed of in accordance with the Group’s policies and legislative requirements of the *State Records Act 1998* (NSW).

Privacy Notice

We value Your privacy and are committed to protecting Your personal details securely, in accordance with the [Privacy and Personal Information Protection Act 1998 \(NSW\)](#), (PIIP Act), which regulates the collection, storage, quality, use and disclosure of personal information.

Personal information includes any information about an individual from which that person can reasonably be identified. It does not include information if the identity has been removed (anonymous data) or if it:

- can be found in a publicly available publication (such as a newspaper or book)
- is in a public register
- relates to someone's suitability for public sector employment
- is about people who have been dead for more than 30 years
- relates to some types of law enforcement and investigation activities.

This Privacy Notice should be read together with our [Privacy Management Plan](#).

By providing information to us, You acknowledge that You are providing Your own information, or You've been authorised to provide information by the person You're providing information about.

Persons nominated within the Application have the right to access their personal information held by the Group, or have it corrected in certain circumstances (e.g., if it is incorrect). Should You wish to access or correct Your personal information contact the Group's designated privacy team at:

Information Access & Privacy Unit Department of Planning, Housing, and Infrastructure Locked Bag 5022, Parramatta NSW 2124 Phone: 02 9860 1440 Email: privacy@dpie.nsw.gov.au

Disclaimer

The Applicant acknowledges and agrees that:

- information contained in an Application is provided by the Applicant voluntarily;
- the Applicant may withhold information requested in an Application, however doing so may result in an unsuccessful application;
- submission of an Application does not guarantee funding will be granted for any project;
- the Group expressly reserves its right to accept or reject an Application at its discretion;
- the Applicant is liable for the costs in preparing and submitting an Application;
- the State of New South Wales and the Group do not accept any responsibility or liability for any costs, damages, or expenses, whether or not the Application is ultimately accepted or rejected; and
- the Applicant has read the Funding Guidelines for the Program and has fully informed itself of the relevant Program and Application requirements.

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Group Representatives do not give any representation, warranty or guarantee, whether express or implied, in relation to the information contained in each Application, including its completeness, accuracy, currency or reliability or the process by which they were prepared. Group Representatives do not purport and cannot give opinions regarding legal, accounting, regulatory, taxation or any other matters.

Nothing contained in the Site may be relied upon as a promise, guarantee, representation or warranty by the Group.

Third Party Terms

The Site uses SmartyGrants (<https://smartygrants.com.au/>) functions, features and content and Your use of this Site is subject to Your acceptance of SmartyGrants' [Terms of Use](#) and [Privacy Policy](#).

Liability and Indemnity

With respect to the Site, to the maximum extent permitted by law, the Group excludes all liability to You/the User/the Applicant however arising (including from a negligent act or omission) under or in relation to the Site, the Material, the use of the Site, or these Terms and Conditions, including but not limited to loss of profits, loss or corruption of data, loss of reputation, loss of business, loss of business opportunities, loss of anticipated savings, loss of goodwill or for any type of special, direct, indirect, incidental or consequential loss or damage which may be suffered or incurred or which may arise directly or indirectly under or in relation to the Site or these Terms and Conditions.

To the extent allowed by applicable law, You agree to indemnify the Group, the State of New South Wales and their respective officers, employees, and contractors for any cost, damage, expense arising from third party claims, or third-party legal proceedings arising out of or relating to Your unlawful use of the Site or Your use of the Site in violation of these Terms and Conditions, except to the extent caused or contributed to by the Group.

Amendments

These Terms and Conditions and any third party terms and conditions referred to above are subject to change without notice to the User at any time. Your continued use of the Site will always be subject to the most current version of the Terms and Conditions including any third party terms and conditions referred to above.

General

With respect to the Site, these Terms and Conditions as well as the User's use of the Site shall be governed by the law of New South Wales and the parties submit to the jurisdiction of the courts of New South Wales and the Commonwealth of Australia.

Contact

For more information about the use of the Site or to make a suggestion or complaint, please contact the team at eccsgrants@environment.nsw.gov.au.

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The Applicant and its nominated representatives agree to be contacted by the Group or Service NSW for Business in relation to other relevant funding opportunities, programs and services from the NSW Government. *

Yes

You must agree to the ECCS Terms and Conditions to continue your application submission

The Applicant acknowledges and agrees with these Terms and Conditions. *

Yes

You must agree to the ECCS Terms and Conditions to continue your application submission

Contact Details

* indicates a required field

Applicant Details

Applicant *

Individual Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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For organisations: please use the organisations full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

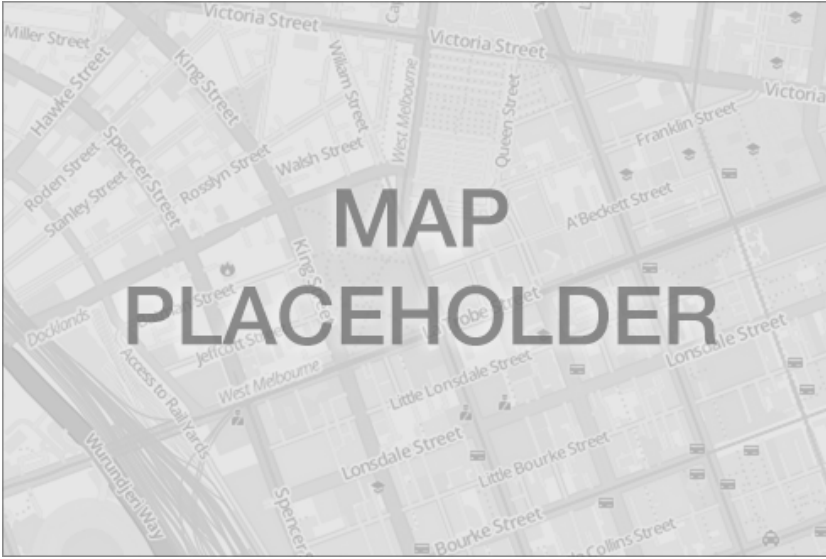
Applicant Primary Address

Address

<input type="text"/>
<input type="text"/>

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Applicant Postal Address

Address

Applicant Primary Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Applicant Email Address *

Must be an email address.

Applicant Website

Must be a URL.

Primary Contact Details

Primary Contact *

Title First Name Last Name

This is the person we will correspond with about this grant.

Primary Contact Position *

e.g., Manager, Board Member or Fundraising Coordinator.

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Primary Contact Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Primary Contact Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Primary Contact Email *

This is the address we will use to correspond with you about this grant.

Executive Contact Details

Please fill in details of your executive contact below.

Your executive contact is executive sponsor for the grant application (e.g. chair of the board, JO Executive Officer).

Applicant Executive Contact

Title First Name Last Name

Applicant Executive Contact Position

Applicant Executive Contact Primary Phone Number

Must be an Australian phone number.

Applicant Executive Contact Primary Email

Must be an email address.

Organisation Details

* indicates a required field

Does the applicant organisation have an Australian Business Number (ABN)? *

Yes

No

Applicant Organisation ABN *

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The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Applicant Organisation ACN or AIN *

Program Details

* indicates a required field

Guide for applicants

Please complete the mandatory fields below.

For title, please use "**JONZA Grant Round 2 <your JO name>**"

Anticipated start date is **1/07/2024**

Anticipated end date is **30/06/2025**

Primary location is the main office location of your JO.

Title *

Word count:

Must be no more than 25 words.

Provide a name for your initiative. Your title should be short but descriptive.

Brief description *

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Word count:

Must be no more than 50 words.

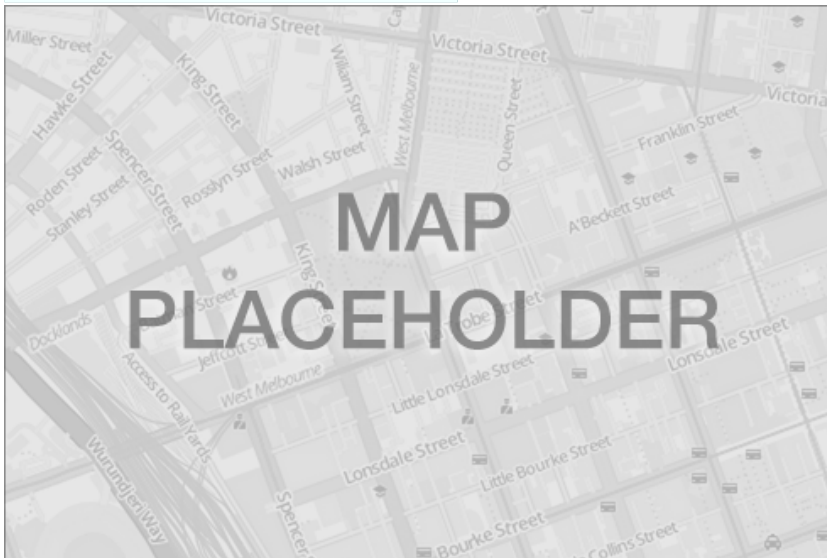
Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

Anticipated start date *

Anticipated end date *

Primary location of your initiative

Address



Any, but at least one field is required.

Primary location does not need to be a specific address, and can be postcode, suburb, state, etc. If delivered online, please specify the area of focus for delivery.

Additional Location/s

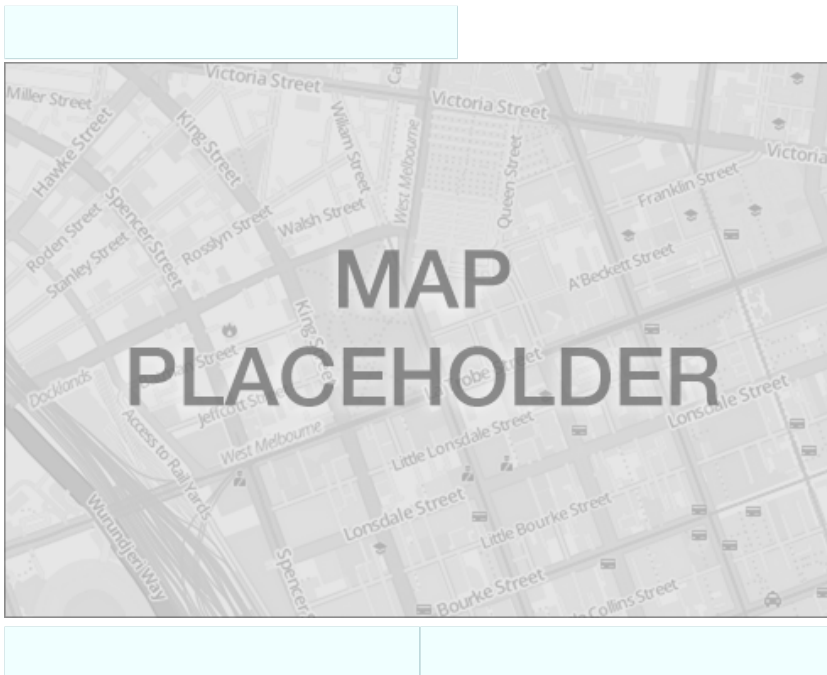
Please include additional locations in which the Net Zero Manager will be located (if different from JO main office location)

Additional locations

Address

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Recruitment Key Deliverables

If you will be conducting recruitment activities to fill the Net Zero Manager role, please complete details below.

Activity	Expected start date	Expected end date	Explanatory notes
Please provide details of the recruitment activity you will be conducting	Must be a date.	Must be a date.	Add notes if you need to provide more context.

Key Project Personnel

Please provide information on the key personnel who will be responsible for supporting the delivery of JONZA, including their qualifications and experience.

This includes CEOs, EOs and other key staff who will be involved in the delivery of projects under the JONZA program. Where the prospective Net Zero Manager is known, please include the details here.

Please include only one person per row. Click the 'Add More' icon in bottom right to add more rows.

Name	Organisation	Role	Experience	CV/ Supporting document	Notes
One per row. Add more rows if you want to list additional key project personnel.				Please provide a CV or any supporting documentation, where relevant.	Please provide any further details.

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Risks and Dependencies

Please detail any risks or uncertainties in the delivery of JONZA, and how each of these will be managed.

Please include only one risk or dependency per row. Add more rows if you want to list additional risks or dependencies.

Risk or dependency description

How the risk or dependency will be managed

For example, you may require approval, have stretched resources, or time constraints for delivery.	You should provide an explanation of how you will prevent or treat the risk or dependency.

Budget

* indicates a required field

Guidance for applicants

Please complete the mandatory budget sections below.

'Total Project Cost' is the amount the JO would spend in total under the JONZA grant round 2.

'Total Amount Requested' is the maximum you wish to claim for under the JONZA grant round 2. The maximum allowable is **\$161,200** (excl. GST) under this grant round.

Total Project Cost *

What is the total budgeted cost (dollars) of your project?

Total Amount Requested *

What is the total financial support you are requesting under this grant?

Applicant In-kind Contribution

Please detail any in-kind contributions the applicant will be making to the program

Income

Please outline details of any other funding that you are seeking as part of the project, whether it has been confirmed or not. All amounts should be GST inclusive.

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Please note, do not include the amount requested under this grant.

Income description	Income type	Income status	Income amount	Notes
			\$	
			Must be a dollar amount.	

Part A – Demonstrated Need

* indicates a required field

Was your JO a participant in JONZA Pilot round (2023/2024)? *

- Yes
- No

If yes, please summarise key outcomes from this pilot program.

Word count:
Must be no more than 300 words.

Please describe your organisation’s main challenges in delivering net zero outcomes for your member councils. *

Word count:
Must be no more than 300 words.

What needs will the Net Zero Manager address for your member councils? *

Word count:
Must be no more than 200 words.

Part B – Net Zero Impacts

* indicates a required field

Your outcomes

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Please tell us about the outcomes you expect to result from JONZA round 2.

Outcomes are the changes you expect to occur for the beneficiaries (direct, indirect and/or intermediaries) of the program. Generally, outcomes can be framed as an increase or decrease in one or more of the following:

- Skills, knowledge, confidence, aspiration, motivation (these are generally immediate or short-term outcomes)
- Actions, behaviour, change in policy (these are generally intermediate or medium-term outcomes)
- Social, financial, environmental, physical conditions (these are generally long-term outcomes)

For this section, think about what success looks like for your JO and member councils at the end of the 12 months of employing a Net Zero Manager (July 2024 – June 2025).

Your outcomes

Explanatory notes

What changes do you expect will occur as a result of your JONZA program round 2 (e.g. emission reductions, increased visibility of net zero, increased engagement from leadership, better direction on emissions reductions etc)? Please be brief. One per row.	Add notes if you need to provide more context. If required, please explain how the outcome contributes to the intended outcomes of the JONZA program.

Your outputs

In this section, please outline the projects, activities and actions you plan to undertake to achieve the desired outcomes listed above.

Click 'Add More' icon in bottom right to add more rows.

Output

Purpose

Explanatory notes

One output per row.	What do you plan to achieve from this activity?	Add notes if you need to provide more context.

Delivering and measuring success

In this section, please outline how you plan to deliver the outputs from above, and how you intend to measure their success.

Click 'Add More' icon in bottom right to add more rows.

Output

Key Stakeholders

Timeline

Costs and resources

Performance measure

Please replicate outputs from previous question	Who are the key stakeholders for this work?	Estimated duration and completion date	Approximate costs and resources to deliver, if known.	How will you measure success?

Delivery risk

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Please detail any risks or uncertainties in the delivery of the above outputs, and describe how each of these will be managed. *

Word count:

Part C – Demonstrated Commitment & Capability

* indicates a required field

You will be required to recruit a Net Zero Manager for a 12-month period, from 1 July 2024 to 30 June 2025. Employment gaps during this period must be prorated from grant claim. Will your organisation have the capacity to recruit the Net Zero Manager and deliver net zero outcomes within the 12-month period? *

- Yes
- No

Please describe the management arrangements that will be put in place to manage the new employee and briefly describe the responsibilities of each party, and how the Net Zero Manager will be supported. This will include the name and title of the internal line manager. *

Word count:

Must be no more than 200 words.

Please describe the current governance processes required to undertake projects, including the approval pathway between the JO and member councils. *

Word count:

Must be no more than 200 words.

Stakeholders

Please detail the key stakeholders interested or impacted in JONZA, and explain your engagement strategy for each.

Please include your member councils and explain how you will engage, communicate with and consult them throughout the JONZA program.

You can keep this high level (e.g. quarterly meetings / regular email communication) rather than identifying each individual meeting or communication.

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Please include only one stakeholder group per row. Click the 'Add More' icon in bottom right to add more rows.

Stakeholder	Interest or impact	Engagement strategy
Stakeholders may be member councils, key community members, other organisations etc.	Please explain why the stakeholder is interested in the outcomes of the program, or how they may be impacted.	Please detail how you will reach out to the stakeholder before, during and after the program.

Additional Information

Please provide any additional information to support your application here (optional)

Please attach any relevant additional documentation to support your application here (optional)

Attach a file:

Declaration and Authorisation

* indicates a required field

Declaration

The Applicant represents and warrants that this application has been submitted by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

By submitting this application form I hereby declare that:

- I agree for my project to be automatically considered in other NSW funding programs;
- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;

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- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid; and
- All relevant conflicts of interest have been declared

Authorisation

I agree *

Yes

Name of authorised person *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

How did you find the online application process?

Very easy Easy Neutral Difficult Very difficult

How many hours in total did it take you to complete this application?

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

