

# Metering Plan Implementation Grants Application Form

## Form Preview

### Introduction

#### 1.1 Instructions

Before completing this form, please read the Metering Plan Implementation Grants Funding Guidelines and program updates on the [NSW Climate and Energy Action website](#).

#### 1.2 Disclaimer

The Applicant acknowledges and agrees that:

submission of this application does not guarantee funding will be granted for any project, and the Department expressly reserves its right to accept or reject this application at its discretion.

it must bear the costs of preparing and submitting this application and the Department does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected; and it has read the Funding Guidelines for the Program and has fully informed itself of the relevant program requirements.

#### 1.3 Use of information

By submitting this application form, the Applicant acknowledges and agrees that:

if this project application is successful, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded;

the Department will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential, however, such documents will remain subject to the Government Information (Public Access) Act 2009 (NSW) (GIPA Act); and

in some circumstances the Department may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

#### 1.4 Privacy Notice

By submitting this Application form, the Applicant acknowledges and agrees that:

the Department is required to comply with the Privacy and Personal Information Protection Act 1998 (NSW) (the Privacy Act) and that any personal information (as defined by the Privacy Act) collected by the Department in relation to the program will be handled in accordance with the Privacy Act and its privacy policy (available at: <https://www.dpc.nsw.gov.au/privacy>);

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the information it provides to the Department in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act;

it has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that the Department and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

## Applicant and Organisation details

\* indicates a required field

### 2.1 Organisation details

#### Organisation name \*

Organisation Name

#### ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

ABN must be GST registered in order for the application to be considered.

#### Phone Number \*

Must be an Australian phone number.

Organisation General Number

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### Email \*

Must be an email address.

General Email address of the Organisation

### Website \*

Must be a URL.

Organisation Website

### Primary Address (Head Office) \*

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### Postal Address \*

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Tick same

## 2.2 Primary Contact details

This person must be an employee of the organisation applying for the grant and will act as the primary point of contact.

### Primary Contact \*

Title      First Name      Last Name

### Primary Contact Position \*

### Primary Contact Phone Number \*

Must be an Australian phone number.

### Primary Contact Email \*

Must be an email address.

## 2.3 Secondary Contact details

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This person must be an employee of the organisation applying for the grant and will be the secondary point of contact.

### Secondary Contact \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Secondary Contact Position \*

### Secondary Contact Phone Number \*

Must be an Australian phone number.

### Secondary Contact Email \*

Must be an email address.

## Site Information

\* indicates a required field

### 3.1 Site Details

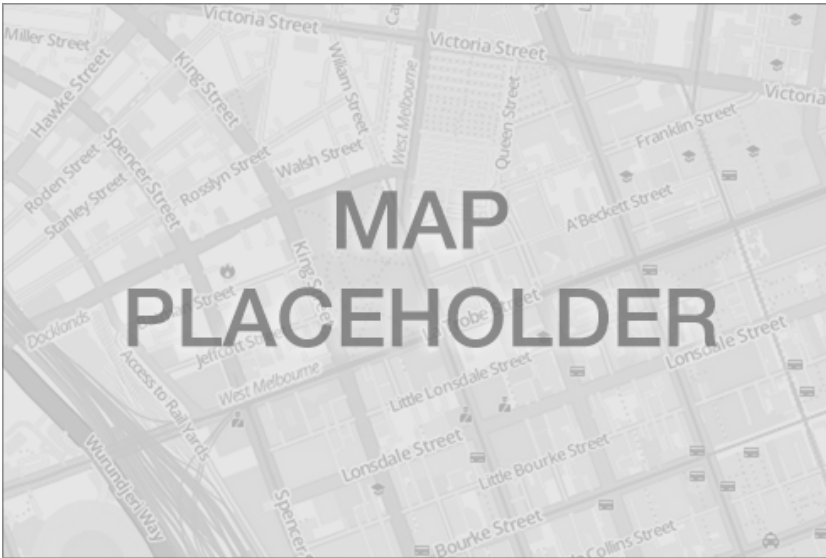
#### Site name \*

#### Site Address \*

Address

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Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

### Business classification

Note: Please see a list of the Australian and New Zealand Standard Industrial Classification 2006, at <https://www.abs.gov.au/ausstats/abs@.nsf/0/5463F15A4D2FCBA0CA25711F00146D77?opendocument>, as amended from time to time.

### 3.2 Site energy use

Please detail annual site energy use (for all fuels other than fuel for transport), cost of each fuel type and attach the associated energy bill(s).

Click on the "+" button to add more rows if you need to.

Fuel Type	Annual Consumption	Units	Annual Cost (\$)	Please upload the most recent energy bill(s) here:
Electricity, Gas, LPG	Must be a number.	MWh / GJ / tonnes	Must be a dollar amount.	
			\$	

### Project details

\* indicates a required field

#### 4.1 Project Objectives

**A. Briefly explain how the installation of the proposed metering and monitoring system will lead to improved energy performance at the site. Include any associated projects expected to be implemented following the installation of meters. \***

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Word count:  
no more than 300 words.

**B. Does this project require Landowner's Consent? \***

- Yes  No

**C. Please provide evidence of landowners consent or support (if available)**

Attach a file:

### 4.2 Complexity of energy system on site

**A. Please tick the boxes below if your site has: \***

- Multiple Processes e.g. refrigeration and heating
- Multiple energy distribution system e.g. steam and compressed air
- Multiple energy types e.g. electricity and gas
- Multiple end uses e.g furnaces, freezers, pasteurisers

**B. Please detail your response to Question A. \***

Word count:  
Must be no more than 100 words.

### 4.3 Metering and Monitoring Plan

**A. Upload a copy of your Metering and Monitoring Plan \***

Attach a file:

A minimum of 1 file must be attached. Note: Please ensure that your metering and monitoring plan is no more than 3 years old from the day of the grant application and that it accurately reflects the current processes and systems on site.

**B. Does the metering and monitoring plan accurately reflect the current processes and systems on site? \***

- Yes  No

**C. Is the scope of the proposed implementation the same as the scope of the attached metering and monitoring plan? \***

- Yes  No

If you answered NO, please provide more details in question C1.

**C1. If you have answered NO for C, please indicate the differences and reasons for any scope changes:**

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### **D. Upload a metering schedule \***

Attach a file:

Please use this template : <https://netzeroNSW.smartygrants.com.au/d/files/dlm/3dab50725869dcc4f9845673191efd9e3e6eab4>

### **E. Upload all itemised quote(s) from suppliers and installers for project costs \***

Attach a file:

Please zip individual files before upload

### **F. Upload any other supporting documents here.**

Attach a file:

Appendices for Reports etc. Please zip individual files before upload

## 4.4 Building type

### **A. Is your application for a commercial building? \***

Yes  No

#### **A.1 Is the application for a base building?**

Yes  No

#### **A.2 Was the occupancy certificate issued prior to 1 Jan 2022?**

Yes  No

## 4.5 Funding

### **A. Total Project Cost (\$ ex GST) \***

\$

Must be a dollar amount.

### **B. Total amount of co-funding requested (\$ ex GST) \***

\$

Must be a dollar amount and no more than 100000.

### **C. Maximum co-funding amount (\$ ex GST)**

\$

This number/amount is calculated.

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### D. Business Contribution (\$ ex GST)

\$

This number/amount is calculated.

### E. Are you receiving, or do you intend to apply for any other external funding relating to this project? \*

Yes  No

### F. If YES, which funding program(s)?

### G. Are you receiving funding, or do you intend to apply for funding for other sites within your organisation under this grant funding round? \*

Yes  No  Not Applicable

### H. Expected project completion date \*

Must be a date.

## 4.6 Promotion

### A. Briefly describe how will you promote the benefits of metering and monitoring expected to be achieved or achieved through this project across your organisation, your networks, and/or supply chain. \*

Word count:

Must be no more than 300 words.

Please note that promotion of project benefits is a contractual requirement. Therefore, please specify any means of promotion achievable within the contract duration.

## Declaration and Submission

\* indicates a required field

### 5.1 Information for applicant

If your application is successful, you will be required to supply the following on completion of this project:

- Metering commissioning report (a template will be provided).
- Invoices from suppliers and installers for the incurred costs.
- Before and after photos of installed equipment, including a picture of the serial numbers on the installed submeters.



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- Evidence of promoting the benefits of metering and monitoring expected to be achieved or achieved through this project
- Invoice to the NSW Treasury for payment of the grant.

## 5.2 Communication

### A. How did you hear about the Metering Plan Implementation Grants? \*

- LinkedIn
- NSW Climate and Energy Action Website
- Service provider/supplier
- Industry Association
- Other:

## 5.3 Declarations

By submitting this application form and attachments:

A. I declare that all information is, to the best of my knowledge, true, accurate and complete.

B. I declare that I am able to complete the project and meet the costs of the project not covered by grant funding.

C. I acknowledge that I am required to engage suitably qualified professionals to implement and manage all project activities, and ensure that all works will conform to the relevant safety and quality standards.

D. I acknowledge that my project must be completed and all reporting documentation submitted within 6 months of the commencement date of the funding deed.

E. I acknowledge that I may be required to participate in pre- and post-implementation surveys about my project.

I have read and agreed to the terms above.

## Application Number

### Admin Only

This field is read only.

The identification number or code for this submission.