

Community Housing Energy Performance Grant Application

Form Preview

About the grant

Instructions for Applicants

Before completing this application form, you should have read the grant guidelines - <https://www.energy.nsw.gov.au/chep-grant-guidelines>

Incomplete applications and/or applications received after the closing date will not be considered.

Application Number

This field is read only.

Program Details

The NSW Social Housing Energy Performance Initiative Program (SHEPI), with an investment of \$175 million, is set to enhance energy efficiency across the state. This initiative will target approximately 24,000 social housing properties, aiming to improve their overall energy performance.

Under SHEPI, the NSW Department of Climate Change, Energy, Environment, and Water (the Department) will administer approximately \$18.3 million in grant funding to Community Housing Providers (CHPs) as part of the Community Housing Energy Performance (CHEP) grant program. The CHEP grant program will upgrade approximately 3,500 social housing properties owned and/or managed by CHPs.

The CHEP grant program is open to CHPs in NSW that are registered, approved and compliant under the National Regulatory System for Community Housing in one of 3 categories of registration referred to as tier 1, tier 2 and tier 3. Grant funding will be offered through a competitive single-stage application process. The Department will assess eligibility. If applicants meet the eligibility criteria, their application will be assessed against the merit criteria as listed in the guidelines. These grants will enable CHPs to identify, prepare, and scale up the installation of energy upgrades at their properties. These upgrades may include solar systems, reverse-cycle air conditioners, heat pump hot water systems, ceiling fans, LED lighting, ceiling insulation, window shading, and draught proofing to make the homes more comfortable.

Essential reading: Before completing this application, please read the CHEP grant guidelines.

For any other questions or queries please contact us at shepi@dpie.nsw.gov.au.

Grant Program Name

This field is read only.

The program this submission is in.

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Terms and Conditions

* indicates a required field

Definitions

In these Terms and Conditions, a reference to:

Applicant means the User making an Application through the Site.

Application means an application for a NSW Government grant submitted through the Site.

Group means the State of New South Wales acting through the Energy, Climate Change and Sustainability (ECCS) Group within the NSW Department of Climate Change, Energy, the Environment and Water.

Material means the Site and all of the information and material (including all data, documents, pages, images, text, graphics, logos, audio and software) made available on the Site.

Group Representatives means employees, agents and officers of the Group.

Site or **OneGMS** means the NSW Government Grant Management System administered by the Group, which is accessible and available at <https://manage.smartygrants.com.au>, as amended from time to time.

User, You or Your means the person using or accessing the Site and includes an individual, partnership, or any body or person whether incorporated or not.

Overview

The Site is owned and administered by the State of New South Wales acting through the Energy Climate Change and Sustainability Group within the NSW Department of Climate Change, Energy, the Environment and Water.

The Site enables the User to submit and manage applications for NSW Government ECCS grants. The Group uses the Site to collect and store information in relation to the administration of grants. The Site is built using the SmartyGrants platform.

By accessing or using the Site, You agree to be bound by these terms and conditions and any applicable instructions, processes, procedures and recommendations as advised on the Site.

Use of the Site

In accessing or using the Site, You agree:

- not to register with the Site or sign up to receive information for anyone other than yourself and, if You are registering on behalf of an organisation, as an authorised representative of the organisation;
- not to impersonate any person or entity or falsely misrepresent yourself;
- not to abuse, harm, interfere with, or disrupt the Site – for example, by accessing or using it in fraudulent or deceptive ways, introducing malware, or spamming, hacking, or bypassing the Site's systems or protective measures; and
- not to export, extract or otherwise scrape Material from the Site.

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Use of Information

Information provided by You in an Application, including information regarding any auspice, partner organisations or consortium ("partners") will be collected and utilised by the Group and Group Representatives to:

- determine the Applicant's eligibility for funding and the merit of the Applicant's Application;
- consider the Applicant's suitability to receive funding by conducting fraud, corruption, and risk prevention checks;
- provide the relevant grant and any related services to the Applicant following a successful Application;
- contact the Applicant or the Applicant's nominated representatives in relation to other relevant programs or opportunities from the NSW Government (unless the Applicant opts out at any time);
- administer any incidental functions of the Group; and
- comply with any statutory obligations.

Information provided may be disclosed to parties external to the Group including, but not limited to:

- the Group's subcontractors and consultants;
- members of the Technical Review Panel and/or Assessment Panel;
- the Net Zero Emissions and Clean Economy Board;
- the Minister or Minister's Office;
- the NSW Department Climate Change, Energy, the Environment and Water;
- the NSW Ombudsman and Audit Office of NSW;
- the NSW Department of Premier and Cabinet;
- the NSW Department of Customer Service;
- other NSW Government agencies for the purpose of considering the User's suitability; and
- external advisors including probity, technical, financial, or legal advisors any agency or body of the NSW Government, or any other organisation or individual considered by the Group to have a need or an entitlement to know that information (including any federal, state or territory agency or body), where that need or entitlement to know that information or required by law to be disclosed, to those parties.

The Group will use reasonable endeavours to ensure that any information received in or in respect of the Applicant's Application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential however, such documents will remain subject to the *Government Information (Public Access) Act 2009* (NSW) (GIPA Act); and in some circumstances the Group may release information contained in an Application and other relevant information in relation to the Application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Publication of information

If an Application is successful, the relevant details of the grant will be made public, including details such as the names of the grant recipients and any partnering organisation (state government agency or non-government organisation), project title, project

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description, location, anticipated time for completion and amount awarded. The Group may also publish aggregated and non-identifiable data from the Applications received.

Retention of information

We will retain the information provided for a period that is appropriate for the purpose for which it was provided. The information will be archived and disposed of in accordance with the Group's policies and legislative requirements of the *State Records Act 1998* (NSW).

Privacy Notice

We value Your privacy and are committed to protecting Your personal details securely, in accordance with the [Privacy and Personal Information Protection Act 1998 \(NSW\)](#), (PPIP Act), which regulates the collection, storage, quality, use and disclosure of personal information.

Personal information includes any information about an individual from which that person can reasonably be identified. It does not include information if the identity has been removed (anonymous data) or if it:

- can be found in a publicly available publication (such as a newspaper or book)
- is in a public register
- relates to someone's suitability for public sector employment
- is about people who have been dead for more than 30 years
- relates to some types of law enforcement and investigation activities.

This Privacy Notice should be read together with our [Privacy Management Plan](#).

By providing information to us, You acknowledge that You are providing Your own information, or You've been authorised to provide information by the person You're providing information about.

Persons nominated within the Application have the right to access their personal information held by the Group, or have it corrected in certain circumstances (e.g., if it is incorrect). Should You wish to access or correct Your personal information contact the Group's designated privacy team at:

Information Access & Privacy Unit Department of Planning, Housing, and Infrastructure Locked Bag 5022, Parramatta NSW 2124 Phone: 02 9860 1440 Email: privacy@dpie.nsw.gov.au

Disclaimer

The Applicant acknowledges and agrees that:

- information contained in an Application is provided by the Applicant voluntarily;
- the Applicant may withhold information requested in an Application, however doing so may result in an unsuccessful application;
- submission of an Application does not guarantee funding will be granted for any project;

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- the Group expressly reserves its right to accept or reject an Application at its discretion;
- the Applicant is liable for the costs in preparing and submitting an Application;
- the State of New South Wales and the Group do not accept any responsibility or liability for any costs, damages, or expenses, whether or not the Application is ultimately accepted or rejected; and
- the Applicant has read the Grant Guidelines for the Program and has fully informed itself of the relevant Program and Application requirements.

Group Representatives do not give any representation, warranty or guarantee, whether express or implied, in relation to the information contained in each Application, including its completeness, accuracy, currency or reliability or the process by which they were prepared. Group Representatives do not purport and cannot give opinions regarding legal, accounting, regulatory, taxation or any other matters.

Nothing contained in the Site may be relied upon as a promise, guarantee, representation or warranty by the Group.

Third Party Terms

The Site uses SmartyGrants (<https://smartygrants.com.au/>) functions, features and content and Your use of this Site is subject to Your acceptance of SmartyGrants' [Terms of Use](#) and [Privacy Policy](#).

Liability and Indemnity

With respect to the Site, to the maximum extent permitted by law, the Group excludes all liability to You/the User/the Applicant however arising (including from a negligent act or omission) under or in relation to the Site, the Material, the use of the Site, or these Terms and Conditions, including but not limited to loss of profits, loss or corruption of data, loss of reputation, loss of business, loss of business opportunities, loss of anticipated savings, loss of goodwill or for any type of special, direct, indirect, incidental or consequential loss or damage which may be suffered or incurred or which may arise directly or indirectly under or in relation to the Site or these Terms and Conditions.

To the extent allowed by applicable law, You agree to indemnify the Group, the State of New South Wales and their respective officers, employees, and contractors for any cost, damage, expense arising from third party claims, or third-party legal proceedings arising out of or relating to Your unlawful use of the Site or Your use of the Site in violation of these Terms and Conditions, except to the extent caused or contributed to by the Group.

Amendments

These Terms and Conditions and any third party terms and conditions referred to above are subject to change without notice to the User at any time. Your continued use of the Site will always be subject to the most current version of the Terms and Conditions including any third party terms and conditions referred to above.

General

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With respect to the Site, these Terms and Conditions as well as the User's use of the Site shall be governed by the law of New South Wales and the parties submit to the jurisdiction of the courts of New South Wales and the Commonwealth of Australia.

Contact

For more information about the use of the Site or to make a suggestion or complaint, please contact the team at eccsgrants@environment.nsw.gov.au.

The Applicant and its nominated representatives agree to be contacted by the Group or Service NSW for Business in relation to other relevant funding opportunities, programs and services from the NSW Government. *

☐ Yes

You must agree to the ECCS Terms and Conditions to continue your application submission

The Applicant acknowledges and agrees with these Terms and Conditions. *

☐ Yes

You must agree to the ECCS Terms and Conditions to continue your application submission

Useful tips for completing and successfully submitting this application form

- 1.As soon as you begin your application, you will receive an email with a link to it. Keep this email handy so you can easily return to and continue working on your saved application.
- 2.Please select "**Save Progress**" as you complete each page of the application. (A note of caution: The system will log you off after a period of inactivity, so be sure to save your work regularly to prevent losing it).
- 3.Based on your entries on each page, warning messages will be triggered for any errors or omissions, guiding you to correct them according to the program's requirements.
- 4.**We recommend that you review the warning messages on each page AFTER saving your entries and then make the necessary corrections before proceeding to the next page of the application.**
- 5.You can progress ahead by selecting "**Next Page**" or selecting the desired page from the "**Form Navigation**" panel found on the right side of the Application Form.
- 6.You can progress to the next page of the application even if there are errors on the current page; however, please **do not** submit your application until all errors are resolved.
- 7.You can access your saved but unsubmitted application anytime by clicking the link in your email and selecting "**My Submissions**" found at the top of the page to continue working on it.
- 8.In the last stage of your application, "**Review and Submit**", you'll be presented with an overview of your entries, with any unresolved errors highlighted. You **MUST** fix these errors before you proceed with submitting your application.
- 9.Unless otherwise noted, all dollar figures quoted in this application should be **ex. GST**.
- 10.**All percentages** are rounded to **one decimal place**. All **dollar** amounts are at value and are **not rounded**.

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Contact Details

* indicates a required field

Applicant Details

Applicant *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

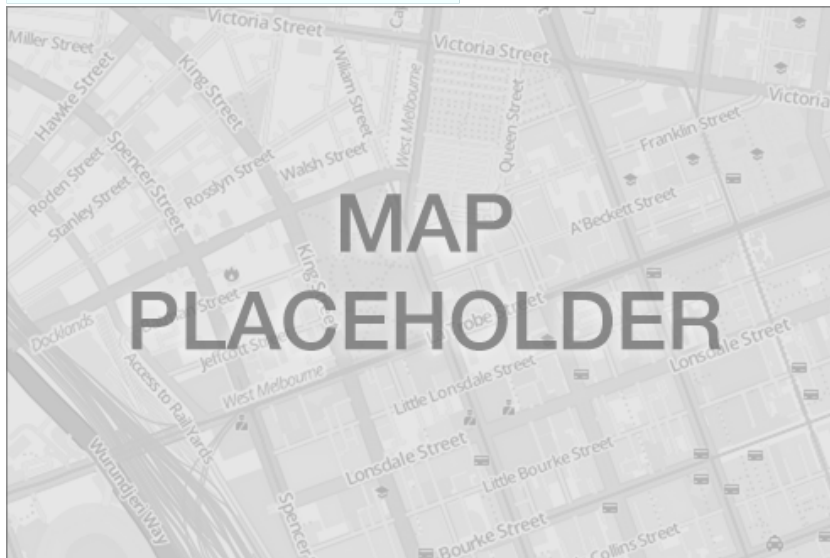
<input type="text"/>	<input type="text"/>	<input type="text"/>
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For organisations: please use the organisations full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Applicant Primary Address

Address

<input type="text"/>
<input type="text"/>



<input type="text"/>	<input type="text"/>
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Applicant Postal Address

Address

<input type="text"/>
<input type="text"/>

Applicant Primary Phone Number *

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Must be an Australian phone number.
Country code not required, area code for landlines is required.

Applicant Email Address *

Must be an email address.

Applicant Website

Must be a URL.

Organisation type *

☐ Not-for-Profit

☐ For-Profit

WARNING: Applicant

You have indicated that the applicant for this grant is an Individual. Note that the applicant **MUST** be an **Organisation**. Please revise your selection.

Primary Contact Details

Primary Contact *

Title First Name Last Name

This is the person we will correspond with about this grant.

Primary Contact Position *

e.g., Manager, Board Member or Fundraising Coordinator.

Primary Contact Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Primary Contact Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Primary Contact Email *

This is the address we will use to correspond with you about this grant.

Organisation and Insurance Details

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* indicates a required field

Applicant Organisation Details

Please enter the Australian and New Zealand Standard Industrial Classification (ANZSIC) code for the applicant organisation. *

Please upload a copy of your most recent Annual Report. *

Attach a file:

If you do not have a copy of your most recent Annual Report, please provide recent Financial Statements.

Does the applicant organisation have an Australian Business Number (ABN)? *

☐ Yes

☐ No

Applicant Organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Applicant confirms that they are registered for Goods and Services Tax (GST). *

☐ Yes

To be eligible to apply for this grant, the applicant must be registered for GST.

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Applicant confirms that they are registered, approved and compliant with the National Regulatory System - Community Housing (NRSCH). *

☐ Yes

NRSCH number *

To qualify for this grant, applicants must be registered in NSW and compliant with NRSCH regulations. You can obtain this number from <https://nrsch.my.salesforce-sites.com/providersearch/>

*****WARNING: Eligibility criteria - Organisation registration*****

You have indicated that the applicant does not have an ABN. Please revise your selection if you have an ABN.

Kindly note that to be eligible to apply for this grant, the applicant **MUST:**

- **have a valid ABN**
- be registered for GST
- be registered in NSW as approved and compliant with the National Regulatory System - Community Housing (NRSCH)

Insurance requirements

The applicant must hold and comply with all the relevant insurances in order to enter into a funding deed with the NSW Government.

Public liability insurance (\$20 million per claim)* *

☐ Yes

☐ No

Please provide evidence of Public liability insurance (\$20 million per claim) *

Attach a file:

Workers compensation insurance (as required by law) *

☐ Yes

☐ No

Comprehensive motor vehicle insurance *

☐ Yes

☐ No

Please provide evidence of all other relevant insurances

Attach a file:

Please attach evidence of all other applicable insurances as separate files and label them appropriately.

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WARNING: Eligibility criteria - Insurance

You indicated 'No' for one of the mandatory insurance requirements. This unfortunately means that you are not eligible to apply for this grant funding. Please revise your selection if you have all the mandatory insurance.

Bank Details

Applicant Bank Account *

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

Please provide a recent bank statement of the account you would use to receive the grant funding if you are successful. *

Attach a file:

You do not have to show transaction details, however, the statement must:

- Be for an account in the name of the applicant
- Clearly show the BSB, account number and name of the account holder
- Be a statement on financial institution letterhead
- Not be an online transaction list

Merit Criteria

* indicates a required field

Tier registration

Which tier is this organisation registered under? *

Total number of unique properties

Total number of unique properties identified for energy performance improvements funded through this application. *

Must be a number.

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Merit Criteria 1: Co-contribution

Applicant must agree to contribute the minimum contribution percentage relevant to their tier but may choose to contribute at a higher rate.

NOTE:

- Applicants that contribute more than the minimum co-contribution will be ranked more favourably.
- All costs quoted should be **excluding GST**.

Total Project Cost *

\$

What is the total budgeted cost (dollars) of your project?

Total Amount Requested

*

\$

What is the total financial support you are requesting under this grant?

Total applicant co-contribution

\$

What is the total monetary amount (ex GST) the applicant will be contributing to the project?

Co-contribution %

This number/amount is calculated.

Percentage applicant contribution to Total Amount Requested.

*****WARNING: Tier 1 - Please revise your figures*****

Under Tier 1 registration for your organisation, the following conditions must be met when applying for this grant:

- minimum contribution of 25%.
- requested amount must be within the range of \$500,000 to \$3,000,000.

*****WARNING: Tier 2 - Please revise your figures*****

Under Tier 2 registration for your organisation, the following conditions must be met when applying for this grant:

- minimum contribution of 15%.
- requested amount must be within the range of \$350,000 to \$1,750,000.

*****WARNING: Tier 3 - Please revise your figures*****

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Under Tier 3 registration for your organisation, the following conditions must be met when applying for this grant:

- minimum contribution of 10%.
- requested amount must be within the range of \$50,000 to \$250,000.

Merit Criteria 2: Project effectiveness - Property age

The program prioritises the installation of energy upgrades in properties built before the introduction of the Building Sustainability Index (BASIX) in 2004.

NOTE: Applicant should specify the number of properties built before the introduction of BASIX that will be upgraded with energy improvements through this application.

No. of properties built before the introduction of BASIX in 2004 *

Must be a number.

No. of properties built since the introduction of BASIX / the year of construction is not known

This number/amount is calculated.

% of properties built before the introduction of BASIX

This number/amount is calculated.

Comments (if any)

Word count:

WARNING: Project effectiveness - Property age

The total number of properties distributed across Property Age does not reconcile with the overall number of unique properties reported above. Please revise your figures.

Merit Criteria 3: Project effectiveness - Property location

The program prioritises the installation of energy upgrades in climate zones where extreme heat and cold are experienced (climate zones 4, 6, 7, and 8).

NOTE: Applicant should specify the number of unique properties in climate zones 1-8 that will be upgraded under this application. If no upgrades are planned for a specific climate zone, please enter 0.

Climate Zone 1 *

Must be a number.

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Climate Zone 2 *

Must be a number.

Climate Zone 3 *

Must be a number.

Climate Zone 4 *

Must be a number.

Climate Zone 5 *

Must be a number.

Climate Zone 6 *

Must be a number.

Climate Zone 7 *

Must be a number.

Climate Zone 8 *

Must be a number.

Discrepancy in the number of unique properties allocated across climate zones

This number/amount is calculated.
This number should be 0.

% of properties that fall within the priority climate zones

This number/amount is calculated.

*****WARNING: Project effectiveness - Property location*****

The total number of unique properties distributed across climate zones 1-8 does not reconcile with the overall number of unique properties reported above. Please revise your figures.

Merit Criteria 5: Value for money

The grant aims to increase the energy efficiency of NSW housing properties through appliance and thermal shell upgrades.

Please explain the importance of the funding requested from the NSW Government for implementing energy upgrades, enhancing thermal comfort, and achieving energy savings for tenants in social housing. *

Merit Criteria 5: Project delivery

Demonstrate experience in successfully delivering similar projects, including situations where the applicant has received funding from NSW or another jurisdiction for similar work in the last 5 years. *

Please upload any evidence to support your project delivery experience
Attach a file:

Demonstrate capacity and capability of the applicant to undertake the proposed project. Applicant should also submit a project implementation plan. *

Project implementation plan must be submitted to support your response.

Please upload your project implementation plan. *
Attach a file:

Supporting information: Proposed energy upgrades

These proposed energy upgrade numbers are meant to be an indicative summary of the implementation plan, noting minor adjustments may occur during the actual implementation. Please enter 0 if no upgrades are planned for any of the following categories.

Solar system	Solar sharing	Reverse cycle air-conditioner	Heat pump hot water system	Ceiling fans	LED lighting
Must be a number.	Must be a number.	Must be a number.	Must be a number.	Must be a number.	Must be a number.
Ceiling insulation	Window shading		Draught proofing		

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Must be a number.	Must be a number.	Must be a number.

Supporting information: Indicative implementation timelines

These numbers are meant to be an indicative summary of the implementation plan, noting minor adjustments may occur during the actual implementation.

**No. of properties
upgraded from 1 July '24
- 31 Dec '24 ***

Must be a number.

**No. of properties
upgraded from 1 Jan '25
- 30 June '25 ***

Must be a number.

**No. of properties
upgraded from 1 July '25
- 31 Dec '25 ***

Must be a number.

**No. of properties
upgraded from 1 Jan '26
- 30 June '26 ***

Must be a number.

**No. of properties
upgraded from 1 July '26
- 31 Dec '26 ***

Must be a number.

**Discrepancy in the
number of unique
properties allocated
across implementation
timelines**

This number/amount is calculated.
This number should be 0.

WARNING: Supporting information: Indicative implementation timelines

The total number of unique properties distributed across the indicative implementation timelines does not reconcile with the overall number of unique properties reported above. Please revise your figures.

Budget

Applicant co-contribution

Please outline details of all co-contribution funding sources, whether it has been confirmed or not.

NOTE: Do **NOT** include the amount requested under this grant.

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Description	Source	Amount (ex. GST)	Evidence	Notes
		Must be a dollar amount.	Proof of co-contribution which could include bank statements, loan agreements, third party funding agreements, etc.	

Amount of co-contribution with source not identified

This number/amount is calculated.

This number should be less than or equals to 0.

*****WARNING: Total amount from co-contribution funding sources*****

The combined dollar amount from your different sources does not fully cover the previously reported Total Applicant Co-Contribution. Please review your figures again.

Proposed expenditure

Please include all expenditure items (including the amount requested and any GST attracted) that you are seeking to fund under the grant.

NOTE:

- Actual cost of energy upgrades must be for eligible activities as specified in the grant guidelines.
- Expenditure on the cost for enabling the energy upgrade works **must not exceed 10%** of the total project budget ex. GST (grant funding plus co-contribution).

Description Type	Amount (ex. GST)	GST	Amount (inc. GST)	Evidence	Notes
	Must be a dollar amount.	Must be a dollar amount.	This number/amount is calculated.	This could include executed funding agreement, purchase order summaries, financial reports, and summary of commissioning/ completion with certificates.	

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Difference between Total Expenditure (ex. GST) and Total Project Cost

This number/amount is calculated.
This amount should equal 0.

WARNING: Total expenditure cost

The Total Expenditure Cost does not align with the Total Project Cost reported earlier. Please review your figures again.

Project Details

* indicates a required field

Title *

Word count:

Must be no more than 25 words.

Provide a name for your initiative. Your title should be short but descriptive.

Brief description *

Word count:

Must be no more than 50 words.

Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

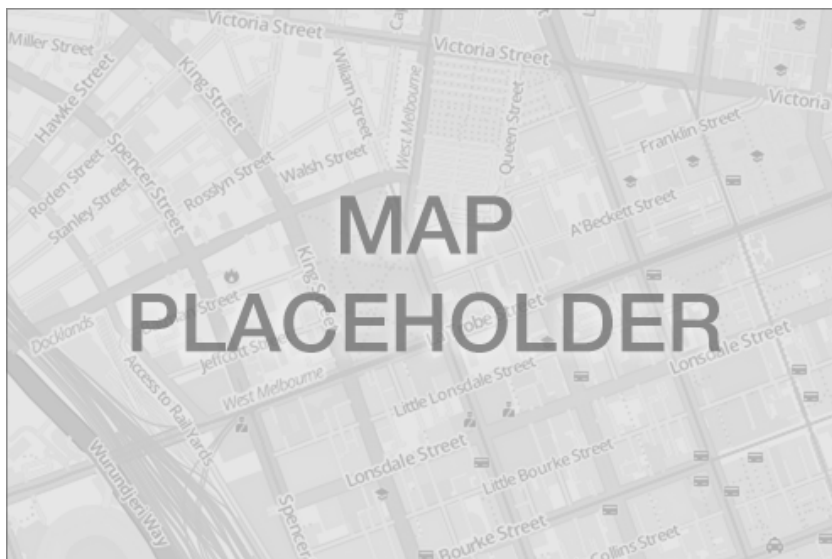
Anticipated start date *

Anticipated end date *

Primary location of your initiative

Address

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Any, but at least one field is required.

Primary location does not need to be a specific address, and can be postcode, suburb, state, etc. If delivered online, please specify the area of focus for delivery.

*****WARNING: Anticipated start and end date*****

Delivery under this program is from 1 July 2024 until 31 December 2026. Please update the details to ensure your dates fit within these timeframes.

Project Milestones and Key Deliverables

Please detail the deliverables for each of the six milestones, along with their completion dates, as part of the project delivery.

Milestone and Deliverables Expected end date		Explanatory notes
Please provide expected completion date for each of the following six milestones, as detailed in the guidelines. This question is read only.	Must be a date and between 1/7/2024 and 31/12/2026.	Please include detail of all deliverables that are part of the Milestone.
Milestone 1: Execution of funding agreement		
Milestone 2: Complete 20% install of unique properties		
Milestone 3: Complete 40% install of unique properties		
Milestone 4: Complete 60% install of unique properties		
Milestone 5: Complete 80% install of unique properties		
Milestone 6: Complete 100% install of unique properties		

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Key Project Personnel

Please provide information on the key personnel who will be responsible for the delivery of the project.

Please include only one person per row. Add more rows if you want to list additional personnel.

Name	Organisation	Role	Email address	Phone Number
One per row. Add more rows if you want to list additional key project personnel.			Must be an email address.	Must be an Australian phone number.

Acknowledgement, Declaration and Authorisation

* indicates a required field

Acknowledgement

Insurance *

☐ Applicant confirms they comply with all relevant insurances detailed in the funding agreement.

Financial stability *

☐ Applicant confirms they are not subject to any insolvency event, including the subject of an order or resolution for winding up or dissolution (other than for the purposes of reconstruction or amalgamation) or the appointment of a receiver, liquidator, administrator or similar.

Properties in NSW *

☐ Applicant confirms the funding will only be used for community housing properties owned and/or managed in remote, regional, and/or metropolitan areas of NSW.

Excludes affordable housing properties *

☐ Applicant confirms that the funding will not be used for properties categorised as affordable housing.

Ownership and rights *

☐ Applicant confirms they are the legal owner or manager of the property and has the rights to carry out the project in agreement with the owner(s) of the property.

Minimum co-contribution *

☐ Applicant agrees to contribute the minimum required percentage of the eligible expenditure based on their tier, as specified in the guidelines.

Eligible activities *

☐ Applicant confirms they will adhere to the criteria for permissible upgrades* covered by this grant, as specified in the guidelines.

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*Eligible upgrades include solar system, reverse-cycle air conditioner, heat pump hot water system, ceiling fans, LED lighting, window shading, ceiling insulation, and draught proofing.

Sharing of data *

☐ Applicant confirms they will share the project outcomes and data for all the projects funded under this grant program with the Department and consents for this information to be shared with the Commonwealth Government and publicly.

Declaration

The Applicant represents and warrants that this application has been submitted by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

By submitting this application form I hereby declare that:

- I agree for my project to be automatically considered in other NSW funding programs;
- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;
- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid; and
- All relevant conflicts of interest have been declared

Disclaimer

Without limitation, the submission of your application to us is not, and does not represent, an agreement to negotiate an offer or guarantee of funding by the Department.

By submitting this form, you acknowledge that the Department is free to cease negotiations at any time prior to the finalisation of the funding agreement, without any liability or obligation to you or any third party (including without limitation any consortium, related bodies corporate or group member).

Any actions undertaken by you or any third party arising out of or in connection with the application are at your or that third party's own risk and expense. There is no binding agreement between the parties until the funding agreement has been duly executed.

Community Housing Energy Performance Grant Application

Form Preview

Authorisation

I agree *

☐ Yes

Name of authorised person *

Title

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

How did you find the online application process?

☐ Very easy

☐ Easy

☐ Neutral

☐ Difficult

☐ Very difficult

How many minutes in total did it take you to complete this application?

Estimate in minutes

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.