

Application Instructions

Application Instructions

IMPORTANT: Please read the information below to assist you in completing your application online.

BEFORE YOU BEGIN

Welcome to the NSW Net Zero Land Program's online grant application service powered by SmartyGrants.

This Living Carbon grants application form is for project proposals for grant funding under the NSW Government's Primary Industries Productivity and Abatement Program's Living Carbon Grants. Please read the following to assist you in completing this form:

- [Living Carbon Grant Guidelines](#)
- [Living Carbon Grants FAQ](#)

NAVIGATING THE APPLICATION FORM

You will find a Form Navigation box on the right side of each page. Click the link to jump directly to the page you want to view. You can also click 'next page' or 'previous page' on the top or bottom of each page to move forward or backward.

SAVING YOUR DRAFT APPLICATION

If you wish to leave a partially completed application, click 'save and close' and log out. When you log back in and click on the 'My Submissions' link at the top of the screen, you will find a list of all applications you have started or submitted. You can reopen your draft application and start where you left off.

You can also download any draft or completed application as a PDF. Click on the 'Download PDF' button at the bottom of the last page of the application form.

COMPLETING AN APPLICATION IN A GROUP OR TEAM

You are welcome to share your login details so multiple team members can access and edit the application form online. However, only one person can work in the form at a time. Please ensure you save as you go.

ATTACHMENTS AND SUPPORTING DOCUMENTATION

Within your application, you will have the opportunity to attach any supporting documentation.

It would be best to allow enough time for each file to upload before trying to attach another file. Files can be up to 25MB each; however, we recommend keeping files to a maximum of 5MB. Larger files require longer upload times.

SPELL CHECK

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Most internet browsers (including Firefox v2.0 and above, Safari, and Google Chrome) have built-in spell-checking functions. You can switch this function on or off by adjusting your browser settings.

SUBMITTING YOUR APPLICATION

The bottom of the navigation panel has a Review and Submit button. You must review your application before you can submit it.

Once you have reviewed your application, you can submit it by clicking on 'Submit' at the top or bottom of the screen or on the navigation panel. You cannot submit your application until all the mandatory fields are completed and there are no validation errors. No further edits are possible after your application has been submitted.

When you submit your application, you will receive a confirmation email with a copy of your completed application. This will be sent to the email address you used to register in SmartyGrants. Please also check your spam or junk folder if you do not receive your confirmation email.

If you do not receive a confirmation email after submitting your application, please contact SmartyGrants Technical Support at service@smartygrants.com.au or (03) 9320 6888 (Support Desk Hours are 9:00am - 5:00pm AEST on business days).

QUESTIONS RELATING TO THE PREPARATION OF YOUR APPLICATION

Please refer to the [SmartyGrants Help Guide for Applicants](#) or check out the [Applicant Frequently Asked Questions \(FAQs\)](#), if you require technical assistance completing this form.

For enquiries relating to preparing your Living Carbon grants application, please email netzero.land@environment.nsw.gov.au and quote your submission number. We encourage you to email enquiries to the team as soon as possible to ensure adequate time to respond to your enquiry. Please note that the team cannot meet with individual applicants to discuss the merits of their proposed project during the submission period.

Grant Guidelines

Before completing this application form, you should have read the [Grant Guidelines](#).

Incomplete applications and/or applications received after the closing date will not be considered.

Application Number

This field is read only.

Terms and Conditions

* indicates a required field

In these Terms and Conditions, a reference to:

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Applicant means the User making an Application through the Site.

Application means an application for a NSW Government grant submitted through the Site.

Group means the State of New South Wales acting through the Energy, Climate Change and Sustainability (ECCS) Group within the NSW Department of Climate Change, Energy, the Environment and Water.

Material means the Site and all of the information and material (including all data, documents, pages, images, text, graphics, logos, audio and software) made available on the Site.

Group Representatives means employees, agents and officers of the Group.

Site or **OneGMS** means the NSW Government Grant Management System administered by the Group, which is accessible and available at <https://manage.smartygrants.com.au>, as amended from time to time.

User, You or Your means the person using or accessing the Site and includes an individual, partnership, or any body or person whether incorporated or not.

Overview

The Site is owned and administered by the State of New South Wales acting through the Energy Climate Change and Sustainability Group within the NSW Department of Climate Change, Energy, the Environment and Water.

The Site enables the User to submit and manage applications for NSW Government ECCS grants. The Group uses the Site to collect and store information in relation to the administration of grants. The Site is built using the SmartyGrants platform.

By accessing or using the Site, You agree to be bound by these terms and conditions and any applicable instructions, processes, procedures and recommendations as advised on the Site.

Use of the Site

In accessing or using the Site, You agree:

- not to register with the Site or sign up to receive information for anyone other than yourself and, if You are registering on behalf of an organisation, as an authorised representative of the organisation;
- not to impersonate any person or entity or falsely misrepresent yourself;
- not to abuse, harm, interfere with, or disrupt the Site - for example, by accessing or using it in fraudulent or deceptive ways, introducing malware, or spamming, hacking, or bypassing the Site's systems or protective measures; and
- not to export, extract or otherwise scrape Material from the Site.

Use of Information

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Information provided by You in an Application, including information regarding any auspice, partner organisations or consortium (“partners”) will be collected and utilised by the Group and Group Representatives to:

- determine the Applicant’s eligibility for funding and the merit of the Applicant’s Application;
- consider the Applicant’s suitability to receive funding by conducting fraud, corruption, and risk prevention checks;
- provide the relevant grant and any related services to the Applicant following a successful Application;
- contact the Applicant or the Applicant’s nominated representatives in relation to other relevant programs or opportunities from the NSW Government (unless the Applicant opts out at any time);
- administer any incidental functions of the Group; and
- comply with any statutory obligations.

Information provided may be disclosed to parties external to the Group including, but not limited to:

- the Group’s subcontractors and consultants;
- members of the Technical Review Panel and/or Assessment Panel;
- the Net Zero Emissions and Clean Economy Board;
- the Minister or Minister’s Office;
- the NSW Department Climate Change, Energy, the Environment and Water;
- the NSW Ombudsman and Audit Office of NSW;
- the NSW Department of Premier and Cabinet;
- the NSW Department of Customer Service;
- other NSW Government agencies for the purpose of considering the User’s suitability; and
- external advisors including probity, technical, financial, or legal advisors any agency or body of the NSW Government, or any other organisation or individual considered by the Group to have a need or an entitlement to know that information (including any federal, state or territory agency or body), where that need or entitlement to know that information or required by law to be disclosed, to those parties.

The Group will use reasonable endeavours to ensure that any information received in or in respect of the Applicant’s Application which is clearly marked ‘Commercial-in-confidence’ or ‘Confidential’ is treated as confidential however, such documents will remain subject to the *Government Information (Public Access) Act 2009* (NSW) (GIPA Act); and in some circumstances the Group may release information contained in an Application and other relevant information in relation to the Application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Publication of information

If an Application is successful, the relevant details of the grant will be made public, including details such as the names of the grant recipients and any partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded. The Group may also publish aggregated and non-identifiable data from the Applications received.

Retention of information

We will retain the information provided for a period that is appropriate for the purpose for which it was provided. The information will be archived and disposed of in accordance with the Group’s policies and legislative requirements of the *State Records Act 1998* (NSW).

Privacy Notice

We value Your privacy and are committed to protecting Your personal details securely, in accordance with the *Privacy and Personal Information Protection Act 1998 (NSW)*, (PIIP Act), which regulates the collection, storage, quality, use and disclosure of personal information.

Personal information includes any information about an individual from which that person can reasonably be identified. It does not include information if the identity has been removed (anonymous data) or if it:

- can be found in a publicly available publication (such as a newspaper or book)
- is in a public register
- relates to someone's suitability for public sector employment
- is about people who have been dead for more than 30 years
- relates to some types of law enforcement and investigation activities.

This Privacy Notice should be read together with our Privacy Management Plan.

By providing information to us, You acknowledge that You are providing Your own information, or You've been authorised to provide information by the person You're providing information about.

Persons nominated within the Application have the right to access their personal information held by the Group, or have it corrected in certain circumstances (e.g., if it is incorrect). Should You wish to access or correct Your personal information contact the Group's designated privacy team at:

Information Access & Privacy Unit Department of Planning, Housing, and Infrastructure Locked Bag 5022, Parramatta NSW 2124 Phone: 02 9860 1440 Email: privacy@dpie.nsw.gov.au

Disclaimer

The Applicant acknowledges and agrees that:

- information contained in an Application is provided by the Applicant voluntarily;
- the Applicant may withhold information requested in an Application, however doing so may result in an unsuccessful application;
- submission of an Application does not guarantee funding will be granted for any project;
- the Group expressly reserves its right to accept or reject an Application at its discretion;
- the Applicant is liable for the costs in preparing and submitting an Application;
- the State of New South Wales and the Group do not accept any responsibility or liability for any costs, damages, or expenses, whether or not the Application is ultimately accepted or rejected; and
- the Applicant has read the Funding Guidelines for the Program and has fully informed itself of the relevant Program and Application requirements.

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Group Representatives do not give any representation, warranty or guarantee, whether express or implied, in relation to the information contained in each Application, including its completeness, accuracy, currency or reliability or the process by which they were prepared. Group Representatives do not purport and cannot give opinions regarding legal, accounting, regulatory, taxation or any other matters.

Nothing contained in the Site may be relied upon as a promise, guarantee, representation or warranty by the Group.

Third Party Terms

The Site uses SmartyGrants (<https://smartygrants.com.au/>) functions, features and content and Your use of this Site is subject to Your acceptance of SmartyGrants' Terms of Use and Privacy Policy.

With respect to the Site, to the maximum extent permitted by law, the Group excludes all liability to You/the User/the Applicant however arising (including from a negligent act or omission) under or in relation to the Site, the Material, the use of the Site, or these Terms and Conditions, including but not limited to loss of profits, loss or corruption of data, loss of reputation, loss of business, loss of business opportunities, loss of anticipated savings, loss of goodwill or for any type of special, direct, indirect, incidental or consequential loss or damage which may be suffered or incurred or which may arise directly or indirectly under or in relation to the Site or these Terms and Conditions.

To the extent allowed by applicable law, You agree to indemnify the Group, the State of New South Wales and their respective officers, employees, and contractors for any cost, damage, expense arising from third party claims, or third-party legal proceedings arising out of or relating to Your unlawful use of the Site or Your use of the Site in violation of these Terms and Conditions, except to the extent caused or contributed to by the Group.

Amendments

These Terms and Conditions and any third party terms and conditions referred to above are subject to change without notice to the User at any time. Your continued use of the Site will always be subject to the most current version of the Terms and Conditions including any third party terms and conditions referred to above.

With respect to the Site, these Terms and Conditions as well as the User's use of the Site shall be governed by the law of New South Wales and the parties submit to the jurisdiction of the courts of New South Wales and the Commonwealth of Australia.

Contact

For more information about the use of the Site or to make a suggestion or complaint, please contact the team at eccsgrants@environment.nsw.gov.au.

The Applicant acknowledges and agrees with these Terms and Conditions. *

Yes

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You must agree to the ECCS Terms and Conditions to continue your application submission

The Applicant and its nominated representatives agree to be contacted by the Group or Service NSW for Business in relation to other relevant funding opportunities, programs and services from the NSW Government. *

Yes

You must agree to the ECCS Terms and Conditions to continue your application submission

Contact Details

* indicates a required field

Note to applicants

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Applicant Details

Applicant *

Individual Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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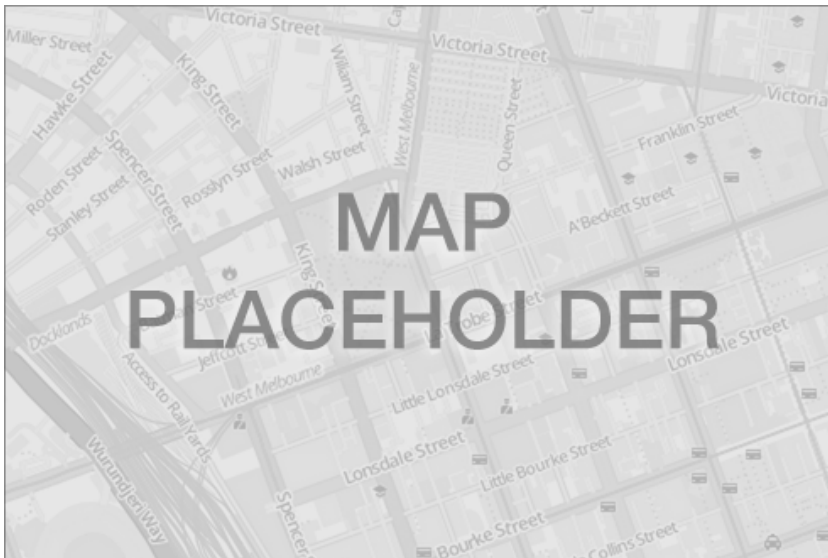
For organisations: please use the organisations full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Applicant Primary Address

Address

<input type="text"/>
<input type="text"/>

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Applicant Postal Address

Address

Applicant Primary Phone Number *

--

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Applicant Email Address *

--

Must be an email address.

Applicant Website

--

Must be a URL.

Do you have an Australian Business Number (ABN)?

Yes No

ABN

--

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

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ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

<https://abr.business.gov.au/>

Trading name or business name (if different than entity name)

Organisation Details

* indicates a required field

Applicant Organisation Details

Please detail the primary activities of your organisation. *

Word count:

Must be no more than 200 words.

Please upload a copy of your most recent Annual Report. *

Attach a file:

If you do not have a copy of your most recent Annual Report, please provide recent Financial Statements.

Does the applicant organisation have an Australian Business Number (ABN)? *

Yes

No

Applicant Organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

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ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

Trading name or business name (if different than entity name)

ABN Lookup website: <https://abr.business.gov.au/>

Applicant Organisation ACN or AIN *

Primary Contact Details

Primary Contact *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

This is the person we will correspond with about this grant.

Primary Contact Position *

e.g., Manager, Board Member or Fundraising Coordinator.

Primary Contact Phone Number *

Must be an Australian phone number.

Country code not required, area code for landlines is required.

Primary Contact Other Phone Number

Must be an Australian phone number.

Country code not required, area code for landlines is required.

Primary Contact Email *

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This is the address we will use to correspond with you about this grant.

Project Details

* indicates a required field

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Title *

Word count:

Must be no more than 25 words.

Provide a name for your initiative. Your title should be short but descriptive.

Brief description *

Word count:

Must be no more than 50 words.

Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

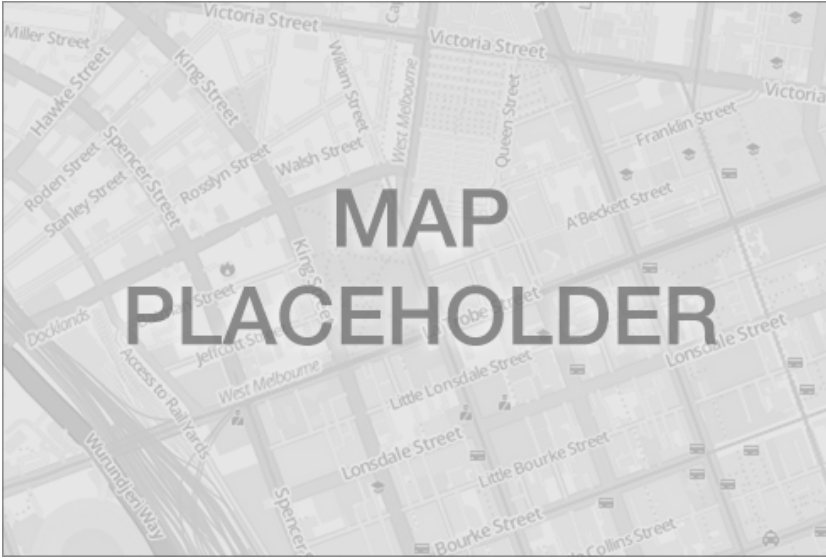
Anticipated start date *

Anticipated end date *

Primary location of your initiative

Address

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Any, but at least one field is required.

Primary location does not need to be a specific address, and can be postcode, suburb, state, etc. If delivered online, please specify the area of focus for delivery.

Project Location

Your project must be located within the North Coast Local Land Services (LLS) region to be eligible. To confirm your project's eligibility within this region, please visit the LLS website and enter your project property address. *

Yes, I confirm

No

Note: Copying and pasting the address will not allow you to search; manual entry is required. <https://www.lls.nsw.gov.au/regions>

Project Focus

Please provide a short rationale for your project. *

--

Word count:

Must be no more than 200 words.

Explain why your initiative is needed and why you believe the activities you propose will produce the outcomes you seek.

Key Project Personnel

Please provide information on the key personnel who will be responsible for delivering your project, including their roles and experience with similar projects.

Please include only one person per row. Add more rows if you want to list additional personnel.

Click the "Maximise" button (located to the right) to view the table below in full.

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Full Name	Organisation	Role	Experience with similar projects	Notes
One per row. Add more rows if you want to list additional key project personnel.				Please provide any further details.

Risks

Please detail any risks in the delivery of your project, and how each of these will be managed.

Please include only one risk per row. Add more rows if you want to list additional risks.

Click the "Maximise" button (located to the right) to view the table below in full.

Risk description	How the risk will be managed
For example, you may have difficulty sourcing equipment or materials needed for your project, or expect to deal with adverse weather.	You should provide an explanation of how you will prevent or mitigate the risk.

Eligibility Criteria

* indicates a required field

Eligibility Criterion 1: Insurances and financial viability

If you answer **No** to either question 1.1 or 1.4, please understand that your application will be **ineligible**. If you have any questions relating to eligibility, please email netzero.land@environment.nsw.gov.au and quote your application number before proceeding with the application.

Question 1.3 can only be answered by an organisation.

Public Liability Insurance

1.1. Do you hold the required level of Public Liability Insurance? *

Yes

No

\$10 million per claim for private landholder, \$20 million for charity, business, or government entity.

Attach a copy of your Public Liability Insurance: *

Attach a file:

The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.

Workers Compensation Insurance

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1.2. Do you hold and comply with Workers Compensation Insurance? (If required) *

- Yes No N/A
As required by law.

Attach a copy of your Workers Compensation Insurance: *

Attach a file:

The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.

1.3. Do you confirm that your organisation is not subject to any insolvency event, including the subject of an order or resolution for winding up or dissolution (other than for the purposes of reconstruction or amalgamation) or the appointment of a receiver, liquidator, administrator or similar? *

- Yes No N/A

1.4. Do you seek funding from the NSW Government, up to \$200,000, solely for use on permissible tasks outlined in the Grant Guidelines? *

- Yes No

1.5. Have you received or applied for additional funding from private or public sources for the same project? *

- Yes No

Please describe any additional funds applied for or being negotiated and include it in the budget table on Page 8. *

Word count:

Must be no more than 500 words.

Eligibility Criterion 2: Eligible applicant

2.1. You are a: *

- Private landholder who is the proponent of the registered carbon project.
- Traditional Owner group or Aboriginal organisation that owns or has legal right to the land and who are the proponent of the registered carbon project.
- Public land manager with pre-application approval from NSW DCCEEW.

Attach a current copy of a certificate of title: *

Attach a file:

The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.

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Attach evidence of DCCEE written approval: *

Attach a file:

The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.

Attach evidence that you are authorised to undertake the project on that property/land: *

Attach a file:

The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.

Eligibility Criterion 3: Location and delivery method

If you answer **No** to any of the following questions, please understand that your application will be **ineligible**. If you have any questions about eligibility, please email netzero.land@environment.nsw.gov.au and quote your application number before proceeding with the application.

3.1. Will your project delivered through this grant occur only in the North Coast Local Land Services (LLS) region? *

Yes No

Refer to <https://www.lls.nsw.gov.au/regions> for eligible locations

3.2. Is the total planned planting area between 10 and 200 hectares? *

Yes No

3.3. Please confirm that project activities will not commence until after a funding deed has been signed by all parties, and will be completed within 18 months of deed signing. *

Yes No

3.4. Will you apply the principles of Free, Prior and Informed Consent and acknowledge Indigenous Cultural and Intellectual Property where appropriate? *

Yes No

Free, Prior and Informed Consent: <https://humanrights.gov.au/our-work/projects/appendix-4-elements-common-understanding-free-prior-and-informed-consent-social> & ICIP protocol: www.dpie.nsw.gov.au/_data/assets/pdf_file/0006/577257/Indigenous-Cultural-and-Intellectual-Property-Protocol.pdf

3.5. Do you commit to starting your project within 1 month of the grant award? *

Yes No

Merit Criteria 1-3

* indicates a required field

Note to applicants

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To pass the following criteria, your response must fully meet all the requirements listed below with no deficiencies.

Merit Criterion 1: Planting plan

For guidance on:

- **Approved on-ground support partners:** Refer to Section **2.5** of the Grant Guidelines.
- **The planting plan requirements:** Refer to Section **6.1** of the Grant Guidelines.

Provide a completed planting plan endorsed by an approved on-ground support partner, which meets all the requirements outlined in the Grant Guidelines. *

Attach a file:

The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.

The planting plan includes three maps, as described in the planting plan guide. Please attach geospatial data files below for each of the following maps to enable a comprehensive assessment of your planting plan.

Landscape map *

Attach a file:

The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.

Planting map *

Attach a file:

The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.

Biodiversity map *

Attach a file:

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The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.

Merit Criterion 2: Registration of carbon project with the Clean Energy Regulator

For guidance on:

- **Registration of carbon project with the Clean Energy Regulator:** Refer to Section **6.2** of the Grant Guidelines.

Provide evidence that your carbon project has been registered with the Clean Energy Regulator (CER) under the ACCU Scheme's Environmental Planting Pilot method. *

Attach a file:

The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.

Merit Criterion 3: Commitment to register an environmental account

For guidance on:

- **Commitment to register an environmental account:** Refer to Section **6.3** of the Grant Guidelines.

3.1. Will you commit to registering and certifying an Environmental Account with Accounting for Nature (AfN)? *

Yes No

Commitment to register an environmental account confirmation

This notification is triggered because you clicked 'No' to the question above. Please note that these requirements are mandatory. If you select 'No', your application may be deemed unsuccessful for funding under the Living Carbon grants.

Please email netzero.land@environment.nsw.gov.au and quote your application number before proceeding with the application.

Accounting for Nature (AfN) method

The following methods and their accuracy levels are suitable for Living Carbon projects.

MethodKey informationAccuracy level options

Fauna 80%90%95%

F-01 Accounting for Natural Mammal Condition Method N/AN/A

F-02: A native woodland bird assessment methodology for diverse regenerating farmlandsUnder embargo, available by inquiry N/A

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F-04 Koala Population and Habitat Condition Method Properties/projects (>100 ha) or Aggregations

Flora 80%90%95%

NV-03: GreenCollar Native Vegetation Condition Monitoring Method N/A N/A

NV-06: AfN and Landcare Native Vegetation N/AN/A

NV-07 Bush Heritage Australia - Native Veg Assessment

NV-13 NSW BCT Native Veg Monitoring N/AN/A

Please select at least one of the following methods for your project, ensuring that only one accuracy level is chosen for each method.

3.2. State the method(s) and accuracy level that you intend to use under your Environmental Account. (Please see the table above for your reference.) *

- | | | |
|---|---|--|
| <input type="checkbox"/> Fauna - F-01 Accounting for Natural Mammal Condition Method - 80% | <input type="checkbox"/> Fauna - F-04 Koala Population and Habitat Condition Method - 90% | <input type="checkbox"/> Flora - NV-07 Bush Heritage Australia - Native Veg Assessment - 80% |
| <input type="checkbox"/> Fauna - F-02: A native woodland bird assessment methodology for diverse regenerating farmlands - 80% | <input type="checkbox"/> Fauna - F-04 Koala Population and Habitat Condition Method - 95% | <input type="checkbox"/> Flora - NV-07 Bush Heritage Australia - Native Veg Assessment - 90% |
| <input type="checkbox"/> Fauna - F-02: A native woodland bird assessment methodology for diverse regenerating farmlands - 90% | <input type="checkbox"/> Flora - NV-03: GreenCollar Native Vegetation Condition Monitoring Method - 90% | <input type="checkbox"/> Flora - NV-07 Bush Heritage Australia - Native Veg Assessment - 95% |
| <input type="checkbox"/> Fauna - F-04 Koala Population and Habitat Condition Method - 80% | <input type="checkbox"/> Flora - NV-06: AfN and Landcare Native Vegetation - 80% | <input type="checkbox"/> Flora - NV-13 NSW BCT Native Veg Monitoring - 95% |

3.3. Provide justification for the chosen method(s) demonstrating appropriateness for your project. *

Word count:

Must be no more than 400 words.

Merit Criteria 4

* indicates a required field

Note to applicants

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Merit Criterion 4: Value for money

It is advised you develop a comprehensive budget plan before proceeding with Merit Criterion 4 in SmartyGrants.

To pass the following criterion, the response must fully meet all the requirements listed below with no deficiencies.

Project cost tips:

- Project cost information should be **realistic**, and we require you to attach two **quotes or pieces of evidence** for expenditure items in the Attachment column for each line item. This ensures that we have comprehensive documentation and justification of proposed expenses.
- The total project funding you are seeking from the Living Carbon grants must be **no more than \$200,000**.
- Use whole dollar amounts.

Note: Please ensure **all figures are exclusive of GST**. If your organisation is GST registered, awarded grant funding will include GST.

You must enter your budget into the tables below.

Total Project Cost *

\$

What is the total budgeted cost (dollars) of your project?

Total Amount Requested

*

\$

What is the total financial support you are requesting under this grant?

Project Amount Confirmation

This notification is triggered because your Total Amount Requested exceeds the maximum allowable amount per applicant. Please adjust the requested amount to dismiss this notification.

Co-contribution

We expect you to commit to co-contribution through direct funding and/or in-kind contributions when you submit your application.

Co-contribution tips:

- **Third-party contributions** are any monetary or in-kind contributions exclusive of your co-contributions and Living Carbon grants.
- **Third-party contributions will not be considered as replacement for your required co-contribution.**

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- **There is no minimum amount of co-contribution, but you must ensure that your project can be successfully delivered over the lifetime of your grant.**
- **In-kind contributions** are non-monetary resources where no cash has been transferred to your account(s) for your project. In your application, you are required to detail your assumptions or estimates of the dollar value equivalent of in-kind contributions, such as hourly costs associated with ground preparation or maintenance.

Note: If you receive third-party funding alongside our grants, we may reduce the Living Carbon grant funding we are willing to award for your project.

Total Applicant Co-contribution *

\$

Must be a dollar amount.

Your Co-contribution + In-kind. What is the total monetary amount you will be contributing to your project?

Co-contribution %

This number/amount is calculated.

The percentage will be calculated by dividing your Co-contribution by the Total Project Cost.

Third-party Contribution *

\$

Must be a dollar amount.

Third-party contributions are any monetary or in-kind contributions exclusive of your co-contributions and Living Carbon grant.

Budget - Income and expenditure

Please complete your budget using the template below to account for all the costs associated with your project.

Budget - Income and Expenditure tips:

- Ensure that your budget estimates are as accurate as possible.
- **Ensure that your total income matches your total expenses. You can review the verification section at the bottom of this page for confirmation.**
- In the expenditure section, indicate how much of the **Living Carbon grant** will be used for each relevant item in the Living Carbon grant breakdown column.
- **Read-only item fields** in the expenditure section are not eligible items for the Living Carbon grant.
- Use whole dollar amounts.

Note: Please ensure **all figures are exclusive of GST**. If your organisation is GST registered, awarded grant funding will include GST.

Income

Please provide details of all sources of funding you expect to receive to deliver your project, whether they are confirmed or not.

Income tips:

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- Income refers to the anticipated or projected revenue you expect to receive to support your proposed project. **This income can include funds from various sources, such as government grants, philanthropic grants, donations, sponsorships, fundraising activities, landholder contributions and in-kind.** It is crucial to accurately estimate and justify this income to demonstrate financial feasibility and sustainability to support your proposed project.
- When entering details for each income, **please provide detailed information on the name of the grant or the source of the donation.**
- **Please include the amount you requested for the Living Carbon grants.**

Click the "Maximise" button (located to the right) to view the table below in full.

Income description	Income type	Income status	Income amount	Notes
			\$	
			Must be a dollar amount.	

Total Income

Total
\$
This number/amount is calculated.

Expenditure

Expenditure tips:

- The expenditure information should be **realistic. For items exceeding the \$5,000 threshold, attach two quotes or pieces of evidence** in the Attachment column for each line item. This ensures thorough documentation and justification of proposed expenses.
- **Ensure that your total income matches your total expenses. You can review the verification section at the bottom of this page for confirmation.**
- Use whole dollar amounts.

Please ensure that the requested Living Carbon grant funding is used for eligible expenses only as outlined in section 2.8.2 of the Grant Guidelines. Ineligible expenses cannot be covered by the grant and must be funded by other sources of funding, i.e. your co-contribution, or third-party co-contributions.

Please review the following eligible and ineligible items, under the grant according to the guidelines.

Eligible Expenditure:

- Soil preparation (such as through ripping or augering)
- Fencing materials and labour for standard stock fences, please see the requirements below:
 - Fencing dual requirements:
 - Limit Criteria Level 1: The fencing grant amount should not exceed 50% of the total fencing cost.
 - Limit Criteria Level 2: The fencing grant amount should not exceed 50% of the total grant requested amount.

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- Direct seeding costs, seeds and direct seeding
- Tube stock
- Tree protection material such as tree guards
- Planting of tube stock, including the installation of tree protection
- ACCU Scheme and Accounting for Nature (AfN) costs, set funding of \$5000

Non-eligible Expenditure:

- Weed control at all stages of your project, including material or labour
- Any site maintenance, as outlined in the planting plan and as required for both the ACCU Scheme and AfN methods to be appropriately met
- Mandated communication activities (this does not apply to opt-in capacity building activities outlined in section 6.5 of the Grant Guidelines)
- No equipment of any kind (e.g. infrastructure, site preparation equipment, fencing equipment, weed spraying equipment, wildlife cameras, etc.)
- Any initial maintenance requirements as outlined in the planting plan
- Project monitoring or reporting tools or time
- Debt financing or investing of money in exchange for equity into start-ups
- Expenditure on the acquisition of land for a project
- Items that can reasonably be considered as business-as-usual operational costs, including but not limited to:
 -
 - rent, maintenance costs and utilities
 - marketing, communications, promotional costs and website design – for anything not part of the opt-in capacity building work outlined in section 6.5 of the Grant Guidelines
- Business-as-usual staff costs such as redundancy or retirement benefits, workers compensation payments, professional fees or memberships
- Activities carried out or committed to before a grant is offered and accepted
- Legal costs associated with a consortium, disputes or funding arrangements are not agreed to as part of the funding agreement
- Research projects into ACCU Scheme method viability or development
- Maintenance of equipment and materials associated with the grant project
- Administration or mandatory communication costs (* opt-in communication will be funded through a separate arrangement)

SITE PREPARATION:

Soil Preparation

If any of these boxes are filled, please ensure that quotes or other evidence justifying the planned cost are attached. (The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.)

Click the "Maximise" button (located to the right) to view the table below in full.

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Expenditure description	Living Carbon Grant \$	Landholder \$	Landholder in-kind \$	Third-party contribution \$	Attachment	Assumption
This question is read only.	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.	Payments from third parties other than the Living Carbon grant. Must be a dollar amount.	Attach two quotes or pieces of evidence for any category over \$5,000.	
Soil Preparation	\$	\$	\$	\$		

Soil Preparation total

Total
\$
This number/amount is calculated.

Weed control

If any of these boxes are filled, please ensure that quotes or other evidence justifying the planned cost are attached. (The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.)

Click the "Maximise" button (located to the right) to view the table below in full.

Expenditure description	Grant \$	Landholder \$	Landholder In-kind \$	Third-party contribution \$	Attachment	Assumption
This question is read only.	This question is read only.	Must be a dollar amount.	Must be a dollar amount.	Payments from third parties other than the Living Carbon grant. Must be a dollar amount.	Attach two quotes or pieces of evidence for any category over \$5,000.	
Weed control	\$0	\$	\$	\$		

Weed control total

Total
\$
This number/amount is calculated.

Fencing

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The Living Carbon grant funding for fencing materials and labour (for stock fences equivalent standard) **must not exceed 50% of the total fencing costs and 50% of the total grant request.**

If your request for the fencing cost exceeds either of these limits, your application will be considered ineligible.

If any of these boxes are filled, please ensure that quotes or other evidence justifying the planned cost are attached. (The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.)

Click the "Maximise" button (located to the right) to view the table below in full.

Expenditure description	Grant \$	Landholder \$	Landholder In-kind \$	Third-party contribution \$	Attachment	Assumption
This question is read only.	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.	Payments from third parties other than the Living Carbon grant. Must be a dollar amount.	Attach two quotes or pieces of evidence for any category over \$5,000.	
Fencing	\$	\$	\$	\$		

Fencing total

Please carefully review the fencing explanation provided below:

How to verify your total fencing grant amount:

To ensure accuracy, follow these steps:

- **Step 1: Begin by checking the Limit Criteria Level 1.**
- **Step 2: If the first limit criteria is not exceeded, check the Limit Criteria Level 2.**

Example 1:

- Grant requested amount: \$200,000
- Fencing quote: \$320,000
- **Requested fencing grant amount: \$160,000**
 - Step 1: Check Limit Criteria Level 1: Does not exceed 50% of the total fencing quote (\$160,000) - **Complies**
 - Step 2: Check Limit Criteria Level 2: Does not exceed 50% of the grant requested amount (\$100,000) - **DOES NOT comply**

Example 2:

- Grant requested amount: \$200,000
- Fencing quote: \$320,000
- **Requested fencing grant amount: \$100,000**
 - Step 1: Check Limit Criteria Level 1: Does not exceed 50% of the total fencing quote (\$160,000) - **Complies**
 - Step 2: Check Limit Criteria Level 2: Does not exceed 50% of the grant requested amount (\$100,000) - **Complies**

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Limit Criteria Level 1: The fencing grant amount should not exceed 50% of the total fencing cost.

Limit Criteria Level 2: The fencing grant amount should not exceed 50% of the total grant requested amount.

Total Fencing Cost

\$

This number/amount is calculated.

Total Fencing Grant \$

\$

This number/amount is calculated.

50% of the total of the fencing cost.

\$

This number/amount is calculated.

50% of the total of the grant requested amount.

\$

This number/amount is calculated.

Can you confirm that your requested fencing grant amount adheres to our dual limit requirements? *

Yes

No

PLANTING:

Direct seeding

Seeds and direct seeding.

If any of these boxes are filled, please ensure that quotes or other evidence justifying the planned cost are attached. (The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.)

Click the "Maximise" button (located to the right) to view the table below in full.

Expenditure description	Grant \$	Landholder \$	Landholder In-kind \$	Third-party contribution \$	Attachment	Assumption
This question is read only.	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.	Payments from third parties other than the Living Carbon grant. Must be a dollar amount.	Attach two quotes or pieces of evidence for any category over \$5,000.	
Direct seeding	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>		

Direct seeding total

Total

\$

This number/amount is calculated.

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Tube stock

If any of these boxes are filled, please ensure that quotes or other evidence justifying the planned cost are attached. (The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.)

Click the "Maximise" button (located to the right) to view the table below in full.

Expenditure description	Grant \$	Landholder \$	Landholder In-kind \$	Third-party contribution \$	Attachment	Assumption
This question is read only.	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.	Payments from third parties other than the Living Carbon grant. Must be a dollar amount.	Attach two quotes or pieces of evidence for any category over \$5,000.	
Tube stock	\$	\$	\$	\$		

Tube stock total

Total

\$

This number/amount is calculated.

Tree protection materials

If any of these boxes are filled, please ensure that quotes or other evidence justifying the planned cost are attached. (The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.)

Click the "Maximise" button (located to the right) to view the table below in full.

Expenditure description	Grant \$	Landholder \$	Landholder In-kind \$	Third-party contribution \$	Attachment	Assumption
This question is read only.	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.	Payments from third parties other than the Living Carbon grant. Must be a dollar amount.	Attach two quotes or pieces of evidence for any category over \$5,000.	
Tree protection materials	\$	\$	\$	\$		

Tree protection materials total

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Total
\$
This number/amount is calculated.

Planting

Including installation of tree guards, etc.

If any of these boxes are filled, please ensure that quotes or other evidence justifying the planned cost are attached. (The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.)

Click the "Maximise" button (located to the right) to view the table below in full.

Expenditure description	Grant \$	Landholder \$	Landholder In-kind \$	Third-party contribution \$	Attachment	Assumption
This question is read only.	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.	Payments from third parties other than the Living Carbon grant. Must be a dollar amount.	Attach two quotes or pieces of evidence for any category over \$5,000.	
Planting	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	<input type="text"/>	<input type="text"/>

Planting total

Total
\$
This number/amount is calculated.

Note to applicants

It is highly recommended that you click Save Progress every 10 to 15 minutes when you are filling out this form. For security reasons, you will be logged out of your application if 60 minutes have elapsed and you have not saved your progress or navigated between pages. When you are logged out of the system, you will lose any changes you have made to that page that have not been saved. To avoid this happening, simply click Save Progress periodically if you are spending a long time working on one page of the form.

MAINTENANCE AND REPORTING:

Initial maintenance as per planting plan

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If any of these boxes are filled, please ensure that quotes or other evidence justifying the planned cost are attached. (The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.)

Click the "Maximise" button (located to the right) to view the table below in full.

Expenditure description	Grant \$	Landholder \$	Landholder In-kind \$	Third-party contribution \$	Attachment	Assumption
This question is read only.	This question is read only.	Must be a dollar amount.	Must be a dollar amount.	Payments from third parties other than the Living Carbon grant. Must be a dollar amount.	Attach two quotes or pieces of evidence for any category over \$5,000.	
Initial maintenance as per plan	\$0	\$	\$	\$		

Initial maintenance as per planting plan total

Total
\$
This number/amount is calculated.

Initial monitoring and reporting

If any of these boxes are filled, please ensure that quotes or other evidence justifying the planned cost are attached. (The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.)

Click the "Maximise" button (located to the right) to view the table below in full.

Expenditure description	Grant \$	Landholder \$	Landholder In-kind \$	Third-party contribution \$	Attachment	Assumption
This question is read only.	This question is read only.	Must be a dollar amount.	Must be a dollar amount.	Payments from third parties other than the Living Carbon grant. Must be a dollar amount.	Attach two quotes or pieces of evidence for any category over \$5,000.	
Initial monitoring and report	\$0	\$	\$	\$		

Initial monitoring and reporting total

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Total

\$

This number/amount is calculated.

ADMINISTRATION:

ACCU Scheme and Accounting for Nature (AfN) costs

The grant amount for ACCU Scheme and Accounting for Nature (AfN) costs must be exactly \$5,000, with no deviation.

If any of these boxes are filled, please ensure that quotes or other evidence justifying the planned cost are attached. (The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.)

Click the "Maximise" button (located to the right) to view the table below in full.

Expenditure description	Grant \$	Landholder \$	Landholder In-kind \$	Third-party contribution \$	Attachment	Assumption
This question is read only.	Must be a dollar amount and equal to 5000.	Must be a dollar amount.	Must be a dollar amount.	Payments from third parties other than the Living Carbon grant. Must be a dollar amount.		
ACCU Scheme and Accounting for Nature (AfN) costs	\$	\$	\$	\$		

ACCU Scheme and Accounting for Nature (AfN) costs total

Total

\$

This number/amount is calculated.

Communications activities

If any of these boxes are filled, please ensure that quotes or other evidence justifying the planned cost are attached. (The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.)

Note: If it's not relevant to your proposed project, please enter \$0.00.

Click the "Maximise" button (located to the right) to view the table below in full.

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Expenditure description	Grant \$	Landholder \$	Landholder In-kind \$	Third-party contribution \$	Attachment	Assumption
This question is read only.	This question is read only.	Must be a dollar amount.	Must be a dollar amount.	Payments from third parties other than the Living Carbon grant. Must be a dollar amount.	Attach two quotes or pieces of evidence for any category over \$5,000.	
Communications activities	\$0	\$	\$	\$		

Communications activities total

Total
\$
This number/amount is calculated.

Other

This section in the budget provides an opportunity for you to include any additional funding or contributions that may not fit into the predefined categories. If there are any expenses or contributions, whether monetary or in-kind, that are not covered elsewhere in the budget sections above but will be utilised for your project, they should be detailed in this section.

Please note that **no Living Carbon grant funds** can be allocated here.

If any of these boxes are filled, please ensure that quotes or other evidence justifying the planned cost are attached. (The maximum file size is 25 megabytes. However, it is strongly recommended that you try to keep files under 5 megabytes.)

Click the "Maximise" button (located to the right) to view the table below in full.

Expenditure description	Grant \$	Landholder \$	Landholder In-kind \$	Third-party contribution \$	Attachment	Assumption
	This question is read only.	Must be a dollar amount.	Must be a dollar amount.	Payments from third parties other than the Living Carbon grant. Must be a dollar amount.	Attach two quotes or pieces of evidence for any category over \$5,000.	
	\$0	\$	\$	\$		

Other total

Total
\$

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This number/amount is calculated.

GRAND TOTAL

Note: The grand total verification column fields should display **ZERO**. If you see a red error box, please adjust your budget accordingly.

From your overall request	From your budget breakdown	Verification
Total Project Cost \$ <input type="text"/> This number/amount is calculated.	Total Expenditure \$ \$ <input type="text"/> This number/amount is calculated.	Total project cost verification (Total Project Cost - Total Expenditure) \$ <input type="text"/> This number/amount is calculated.
Total Amount Requested \$ <input type="text"/> This number/amount is calculated.	Total Grant \$ \$ <input type="text"/> This number/amount is calculated.	Grant amount verification (Total amount requested - Total Grant) \$ <input type="text"/> This number/amount is calculated.
Total Co-contribution \$ <input type="text"/> This number/amount is calculated.	Total Landholder & In-kind \$ <input type="text"/> This number/amount is calculated.	Total budget section verification (Total Income - Total Expenditure) \$ <input type="text"/> This number/amount is calculated.
Third-party Contribution \$ <input type="text"/> This number/amount is calculated.	Third-party Contribution \$ \$ <input type="text"/> This number/amount is calculated.	Co-contribution verification (Total Co-contribution - Total Landholder & In-kind \$) \$ <input type="text"/> This number/amount is calculated.
	Total Income \$ \$ <input type="text"/> This number/amount is calculated.	Third-party verification \$ <input type="text"/> This number/amount is calculated.

Merit Criteria 5

* indicates a required field

Merit Criterion 5: Communication and capacity building

To pass the following criterion, the response must fully meet all the requirements listed below with no deficiencies.

Excluded activities: Any activities not listed below or not discussed with DCCEEW for consideration and approval.

Click the "Maximise" button (located to the right) to view the table below in full.

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Communication activity	Planned Quantity (minimum)	Applicants to provide:
This question is read only.	This question is read only.	This question is read only.
Written case studies, including images – near completion of your project.		<ul style="list-style-type: none"> ● Information provided to DCCEEW in the requested format, such as a case study question guide, or phone interview. DCCEEW to create a case study. ● Permission for DCCEEW to use case studies publicly.
Online surveys at the start and end of your project.		<ul style="list-style-type: none"> ● Answers to survey questions about experiences of preparation for, and throughout your project.

Merit Criterion 5: Communication and capacity building

Mandatory for government entities, businesses and charities.

To pass the following criterion, the response must fully meet all the requirements listed below with no deficiencies.

Excluded activities: Any activities not listed below or not discussed with DCCEEW for consideration and approval.

Click the "Maximise" button (located to the right) to view the table below in full.

Communication activity	Planned Quantity (minimum)	Applicants to provide:
This question is read only.	This question is read only.	This question is read only.
Written case studies, including images – near completion of your project.		<ul style="list-style-type: none"> ● Information provided to DCCEEW in the requested format, such as a case study question guide, or phone interview. DCCEEW to create a case study. ● Permission for DCCEEW to use case studies publicly.
Online surveys at the start and end of your project.		<ul style="list-style-type: none"> ● Answers to survey questions about experiences of preparation for, and throughout your project.
Social media posts – e.g. announcement of the grant, sharing one progress update.		<ul style="list-style-type: none"> ● Written content for DCCEEW to approve before posting.
News article.		<ul style="list-style-type: none"> ● Written content for DCCEEW to approve before publishing.

Merit Criterion 5: Communication and capacity building

Will you commit to fulfilling the minimum expected engagement requirements if awarded a funding deed? *

Yes

No

Communication and capacity building confirmation

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This notification is triggered because you clicked 'No' to the question above. Please note that these requirements are mandatory. If you select 'No', your application may be deemed unsuccessful for funding under the Living Carbon grants.

Please email netzero.land@environment.nsw.gov.au and quote your application number before proceeding with the application.

Optional: Communication and capacity building partnership with DCCEEW and/or on-ground partners

Would you like to opt-in to capacity building activities in collaboration with DCCEEW and/or on-ground partners, in line with section 6.5 of the Grant Guidelines? *

Yes No

DCCEEW is looking for diverse project types and locations, so please be advised that DCCEEW will choose which applicants to work with on these capacity building projects to best meet its requirements.

Outcomes

Note to applicants

It is highly recommended that you click Save Progress every 10 to 15 minutes when you are filling out this form. For security reasons, you will be logged out of your application if 60 minutes have elapsed and you have not saved your progress or navigated between pages. When you are logged out of the system, you will lose any changes you have made to that page that have not been saved. To avoid this happening, simply click Save Progress periodically if you are spending a long time working on one page of the form.

Outcomes

To pass the following criterion, the response must fully meet all the requirements listed below with no deficiencies.

A metric is a measurement designed to indicate whether or not progress towards an outcome is occurring and quantify the extent to which it is occurring. Here, we would like you to tell us which of our quantitative metrics you will be able to report on.

Note: Unless explicitly stated otherwise, all metrics are expected to cover the Living Carbon grants period.

Click the "Maximise" button (located to the right) to view the table below in full.

Outcomes	Performance Indicator	Target	Activity	Explanatory notes
This question is read only.	All metrics that you are to report on must cover the duration of your	Do not enter any symbols. Identify a target for your chosen metric - an	Please ensure careful attention is given to the mandated	Add notes if you need to provide more context.

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	Living Carbon grant project. This question is read only.	estimated total for your project. Must be a number.	and minimum requirements. This question is read only.	
			Generation of ACCUs through environmental carbon plantings.	
			Generation of ACCUs through environmental carbon plantings. (If it's not applicable, type '0.')	
			Tree and shrubs planted for carbon planting project.	
			Tree and shrubs planted for carbon planting project. (If it's not applicable, type '0.')	
			Generate awareness/ interest amongst community and land managers. (Mandatory: 2)	
			Generate awareness/ interest amongst community and land managers. (An organisation ONLY, if it's not applicable, type '0' - Mandatory minimum: 2)	
			Generate awareness/ interest amongst community and land managers. (An organisation ONLY, if it's not applicable, type '0' - Mandatory minimum: 1)	
			Landholder capacity building through specific information delivery mechanisms. (Mandatory minimum: 1)	
			Delivery of environmental/ conservation co-benefits to habitat. (If it's not	

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			applicable, type '0.')	
			Delivery of environmental/ conservation co-benefits to habitat. (If it's not applicable, type '0.')	
			Delivery of environmental/ conservation co-benefits to habitat.	
			Delivery of environmental/ conservation co-benefits to habitat.	
			Delivery of environmental/ conservation co-benefits to habitat. (If it's not applicable, type '0.')	
			Maintenance of habitat. (flora or fauna) (If it's not applicable, type '0.')	
			Maintenance of habitat. (Beyond the grant period.)	
			Maintenance of habitat. (Mandatory: 1)	
			Rural landholder income generation and diversification. (If it's not applicable, type '0.')	
			Aboriginal engagement. (If it's not applicable, type '0.')	

Declaration and Authorisation

* indicates a required field

Declaration

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The Applicant represents and warrants that this application has been submitted by an authorised representative of the Applicant (e.g. Landholder, CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

By submitting this application form I hereby declare that:

- I agree for my project to be automatically considered in other NSW funding programs;
- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;
- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid; and
- All relevant conflicts of interest have been declared.

Authorisation

I agree *

Yes

Name of authorised person *

Title First Name Last Name

--	--	--

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

--

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

--

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Email *

--

Must be an email address.

Applicant Feedback

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You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

How did you find the online application process?

- Very easy Easy Neutral Difficult Very difficult

How many hours in total did it take you to complete this application?

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.